

**From:** Regenie Fraser [mailto:rfraser@canto.org]

**Sent:** Monday, January 21, 2013 2:07 PM

**To:** 'Javieratidb@gmail.com'; 'medford.glenda@gmail.com'; 'Atiba Phillips'; 'Hopeton Dunn'

**Cc:** 'Garcia Zaballos, Antonio'

**Subject:** Speaker Guidelines : BROADBAND INFRASTRUCTURE & PUBLIC AWARENESS IN THE CARIBBEAN Project Launch 6-7 February 2013

Dear confirmed speaker,

Please find below some guidelines for your presentation at the above mentioned event.

Speakers should endeavour to:

1. set the stage for discussion about the project component assigned to them. In so doing he/she should seek to obtain consensus on key terms within the relevant component related Scope of Work and ensure the meeting has a working understanding of the component in question.
2. speak to how the region should best seek to implement the component in question.
3. share how current research knowledge can add value for the region with respect to component in question.
4. educate the meeting regarding international best practices and lessons learnt with respect to the component in question
5. present within a timeframe of 15 minutes
6. prepare to speak with the meeting attendants about the content of your delivery for 20 minutes after your talk

Very kind regards,

**Regenie F. Ch. Fräser**

**Secretary General CANTO**

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