



## **Terms of Reference (TOR) of the CANTO Working Committees**

### **The Marketing & Communications Working Committee**

This committee advises the Secretariat in finding ways to increase the visibility of CANTO among its membership and the region and identifying the services they require.

### **The Regulations Working Committee**

This committee is responsible for identifying and initiating programs related to policy and regulatory matters

### **The Human Resources Working Committee**

This committee is responsible for identifying and addressing Human Resource issues and trends in the region

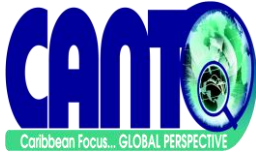
### **The Disaster Recovery Planning Working Committee**

This committee will determine a strategy for advancing cooperation among members in disaster preparedness by: collating and sharing information on the best practices adopted by members across the region, maintaining a data base with contacts and developing a mutual assistance plan.

### **The Financial Advisory Working Committee**

This committee will advise the Board on matters affecting the financial operations of the Association. Included under their purview are the following :

- Review annual financial reports, including the budget
- Identify Investment opportunities
- Ensure maintenance of internal control procedures
- Recommend new sources of funding



### **Corporate Social Responsibility (CSR) Working Committee**

This committee will be charged with identifying and addressing CSR issues and trends globally and within the region; researching, identifying and promoting CSR best practices among the CANTO membership; delivery of consultation on electronic waste disposal and highlighting existing and identifying prospective CSR projects in region

### **Vendor /Supplier Working Committee**

The committee will function as the other working committees of the Board with a Chair who will report to the Board of Directors; a Vice Chair and members with the following Terms of Reference:

- Provide a link of communication between the CANTO membership and the vendors/suppliers to share ideas and work together
- Promote sharing of ideas, best practice and technology trends
- Promote membership of the association
- Identify and recommend value add for the annual conference and trade exhibition

### **Technology Working Committee**

The committee will function as the other working committees of the Board with a Chair who will report to the Board of Directors; a Vice Chair and members with the following Terms of Reference:

- To provide the Board with information on Technology Trends within the telecom industry and its impact on Caribbean Operators
- To attract and strengthen relationships with the Technical departments within the membership
- To solicit input from members on possible initiatives/workshops emanating from the secretariat
- To recommend topics of interest to members for consideration in the Annual Conference Schedule
- Promote sharing of ideas, best practice and technology trends