



Working committees of the Board Status Report – October 2017

COMMITTEE NAME:				Technology Trends																	
CHAIR:		Shurmel Elias, UTS, Curacao	VICE CHAIR:		Lars Moltsen, 2 Operate, Holland																
COORDINATOR:		Tricia Marcellin	MEMBERS:		<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">Albert Daniels</td> <td style="width: 50%;">Neil Epal</td> </tr> <tr> <td>Lucretia Williams</td> <td>Francois Sutton</td> </tr> <tr> <td>Lars Moltsen</td> <td>Christophe Lucas</td> </tr> <tr> <td>Vincentius Kenswil</td> <td>Anil Sadroeran</td> </tr> <tr> <td>Shurmel Elias</td> <td>Mark White</td> </tr> <tr> <td>Lyrío Gomez</td> <td>Jervis Kenyon</td> </tr> <tr> <td>Ryan Wijngaarde</td> <td>Geranme Bor</td> </tr> <tr> <td>Anuska Sonai</td> <td>Melisa Chin</td> </tr> </table>	Albert Daniels	Neil Epal	Lucretia Williams	Francois Sutton	Lars Moltsen	Christophe Lucas	Vincentius Kenswil	Anil Sadroeran	Shurmel Elias	Mark White	Lyrío Gomez	Jervis Kenyon	Ryan Wijngaarde	Geranme Bor	Anuska Sonai	Melisa Chin
Albert Daniels	Neil Epal																				
Lucretia Williams	Francois Sutton																				
Lars Moltsen	Christophe Lucas																				
Vincentius Kenswil	Anil Sadroeran																				
Shurmel Elias	Mark White																				
Lyrío Gomez	Jervis Kenyon																				
Ryan Wijngaarde	Geranme Bor																				
Anuska Sonai	Melisa Chin																				
CHAMPION DIRECTOR:		Opal Neil																			
TERMS OF REFERENCE: <ul style="list-style-type: none"> • Provide the Board with Information on Technology Trends within the telecom industry and its impact on Caribbean Operators • Attract and strengthen relationships with the Technical departments within the Membership • Solicit input from members on possible initiatives/workshops emanating from the Secretariat • Recommend topics of interest to Members for consideration in the Annual Conference Schedule • Promote sharing of ideas, best practice and technology trends 																					
No	Activity	Status		Completion date																	
1.	Draft/Complete White paper about the method of assessing Internet of Things	Paper drafted and before the Board for approval		completed																	
2.	Draft/Complete White paper FIBER vs. WIRELESS	On hold as recommended by the committee																			
3.	Blog and Collaboration platform to include <ul style="list-style-type: none"> • Meetings, ie. Calendar, agenda, notes submitted documents 	Series of meetings held to determine objectives and requirements of platform. Platform is in development stages; Pilot being developed		Feb 2018																	

	<ul style="list-style-type: none"> • Project & Discussion forums • Shared Documents • News, updates & notifications • Site search 		
4.	<p>Collaboration with ICANN – To set up an ongoing linkage between ICANN & CANTO so that a) useful information on what is going on in ICANN is passed to Caribbean ISP's and b) The concerns and needs of Caribbean ISP's can be input into ICANN global policy development processes related to the Security, Stability, and Resiliency the internet and other matters of interest to Caribbean ISP's</p>	<p>ICANN committed to attending Technology Trends Sub committee meetings – CANTO to participate in ICANN's ISPCP & the broader ICANN global multi stakeholder community. To publish/distribute papers/articles/announcements to our website/news letter</p>	

COMMITTEE NAME:	Corporate Social Responsibility Committee		
CHAIR:	Gervon Abraham, TSTT, Trinidad	VICE CHAIR:	Teniele Simmons, BTC, Bahamas
COORDINATOR:	Carmen Ramlal	MEMBERS:	
CHAMPION DIRECTOR:	Julian Wilkins, CANTO Chair		
TERMS OF REFERENCE: This committee is charged with identifying and addressing CSR issues and trends globally and within the Region; researching, identifying and promoting CSR best practices among the CANTO membership; delivery of consultation on electronic waste disposal and highlighting existing and identifying prospective CSR projects in region			
No	Activity	Status	Completion date
1.	Increase Membership (Engage) Target major operators and relevant office holders.	Email developed and sent to all existing contacts	
2.	Generate new Projects (Lead) Survey members to have ideas of existing projects. Collaborate on existing and new Project.	Survey completed and report being compiled. Meeting being scheduled to examine possible project funding	
3.	Generate more Awareness (Advocate) Use Cancion and create new avenues on Social media for sharing CANTO projects.	Developing articles for Cancion	

COMMITTEE NAME:	Marketing & Communications Working Committee		
CHAIR:	Joseph Samuels, APUA, Antigua	VICE CHAIR:	Melissa Harris, Telecoms Training Corp
COORDINATOR:	Tricia Balthazar	MEMBERS:	
CHAMPION DIRECTOR:	Director Lyrio Gomez		
TERMS OF REFERENCE: This committee advises the Secretariat in finding ways to increase the visibility of CANTO among its membership and the region and identifying the services they require			
No	Activity	Status	Completion date
1.	Innovation Award Ceremony The CANTO Innovation Awards honour the highest achievements from the telecommunications industry over the past year, celebrating member organizations that are blazing a trail within the sector	Awards plan developed. Implementation plan to be developed Plan to be launched at AGM	Soft launch – Jan 22, 2018 Launch – Feb 4 th 2018 May 15 th 2018 – deadline to receive nominations Nominees Announced – 19 th June 2018 Presentation of Awards -July 24 th 2018
2.	WTISD Competition – Reformatted to include students up to 21	Competition Underway CANTO Marketing Committee to engage Operators & Caribbean Educators and ICT organizations Await proposal from Piedata to incorporate in existing proposal Committee to review 2019 WTISD Competition	Launch Feb. 12 th 2018 Competition Deadline – May 2 nd 2018 Announcement – May 17 th 2018
3.	CODE 4.0	Discussions with Piedata ongoing Committee advised to changes required and awaits updated proposal from Piedata	Jan. 15 th 2018
	New Strategy for engagement of Members	To be explored at AGM	Feb 2018

COMMITTEE NAME:	Regulations Working Committee		
CHAIR:	Melesia Sutherland, (C&W), Jamaica	VICE CHAIR:	Delreo Newman, ATNI, USA
COORDINATOR:	Gloria Manzano	MEMBERS:	
CHAMPION DIRECTOR:	Director Melesia Sutherland		
TERMS OF REFERENCE: This committee is responsible for identifying and initiating programs related to policy and regulatory matters			
No	Activity	Status	Completion date
1.	Universal Service Funding – Increase in funding from operators being contemplated by ECTEL (Eastern Caribbean Telecommunications Authority) Status of use and accountability for the use of funds to be addressed	Discussion paper prepared	
2.	Net Neutrality – Creation of level playing field for OTTs and traditional telecommunication providers. In collaboration with CTU.	Chair developed response and participated in ITU open forum Paper Prepared titled: CANTO Response to Public Policy Considerations for OTTs- ITU; and Public Policy Considerations for OTTs-ITU	
3.	Cybersecurity – Management of risk as more services and data are accessed and resided on the internet. Burgeoning interest in this area	Paper prepared Titled: Towards a Better Understanding of the Regulatory Response to Cybersecurity on the Telecommunications Industry in the Caribbean	
4.	Support from Regulators for Operators impacted by Natural Disasters	Recommendation for CANTO AGM Agenda	Feb 2018

COMMITTEE NAME:	Disaster Recovery Management Working Committee		
CHAIR:	Heather Wallen Bryan, (C&W)	VICE CHAIR:	Sherry Rolle, BTC
COORDINATOR:	Gail Edwards	MEMBERS:	
CHAMPION DIRECTOR:	Leon Williams		
TERMS OF REFERENCE: This committee will determine a strategy for advancing cooperation among members in disaster preparedness by: collating and sharing information on the best practices adopted by members across the Region, maintaining a data base with contacts and developing a mutual assistance plan			
No	Activity	Status	Completion date
1.	Development of DRM Plan	The Draft DRM Plan was circulated to the committee members for review. Discussions would be held at the next meeting for finalization of the Plan.	Next meeting may be on 20 th October, 17
2.	Collaboration between CDEMA and CANTO	CANTO has been working with CDEMA during the recent hurricanes. CANTO has been requesting volunteers from their membership for communication specialists and RNAT experts to assist CDEMA in the assessment and response operations in the affected islands.	On going
3.	Hurricane Simulation Report	The 2016Simulation report was submitted and reviewed by the committee. The 2017, Hurricane Simulation Exercise is scheduled for 22 nd November, 2017. Notices we out on 9 th October, 2017	To be rescheduled for Feb/March
4.	Collaboration with CDEMA	Pursue best solutions to collaborate with CDEMA in Disaster Management.	6 th Oct. 2017

COMMITTEE NAME:	Vendor/Supplier Working Committee		
CHAIR:	Bill Brown, Shields – Resigned 10th Jan 2018	VICE CHAIR:	Lucretia Williams, Luxoft
COORDINATOR:	Andrea Lewis	MEMBERS:	
CHAMPION DIRECTOR:	Director Charles Carter		
TERMS OF REFERENCE: This committee will function with the following: <ul style="list-style-type: none"> • Provide a link of communication between the CANTO membership and the Vendors/Suppliers • Promote sharing of ideas, best practice and technology trends • Promote Membership of the Association • Identify and recommend value add for the Annual Conference and Trade Exhibition 			
No	Activity	Status	Completion date
1.	Membership Portal - CANTO Preferred Member Supplier Portal (official name) OBJECTIVE: <ol style="list-style-type: none"> 1. Increase Membership 2. Supplier Satisfaction 	Too much politics: I spoke with one operator in the Caribbean who did not attend the conference this year. The reason according to the person I spoke with was: "It is too much politics and too little business. We typically go to Capacity Caribbean instead". To a large extent, I agree with this opinion.	COMPLETED but updating further
2.	Recommendations for improving the Exhibition	Too expensive (and too much tourism which we did not exploit): At 2operate, we felt that the cost this year at Punta Cana was very high, and that we did not really exploit all the tourist opportunities at the Hard Rock Hotel. We also would like to see more technical staff/stakeholders from operators participating (also since I am in Tech. Trends Committee), and we think these are not given permission due to the cost.	On going

3.	AGM 2018 recommendations from Vendors/Suppliers	Most people who attend CANTO enjoy the event but exhibitors generally chorus that they see too few people in the exhibit space. At the most recent event, CANTO arranged a drinks evening in the exhibit place and the volume of attendees was excellent. As such, I'd recommend that CANTO arrange cocktail hours at the end of each day in the exhibitor space as well as the new member/first time CANTO attendee event.	On going
----	---	---	----------

Working committees of the Board Status Report – October 2017

COMMITTEE NAME:	Financial Advisory Working Committee		
CHAIR:	Denelle Richards, APUA, Antigua	VICE CHAIR:	Ivan Tesucum, Belize Telemedia
COORDINATOR:	Jimmy Rodrigues	MEMBERS:	
CHAMPION DIRECTOR:	Treasurer Helma Etnel		

TERMS OF REFERENCE:

This committee will advise the Board on matters affecting the financial operations of the Association. Included under their purview are the following:

- Review annual financial reports, including the budget
- Identify Investment opportunities
- Ensure maintenance of internal control procedures
- Recommend new sources of funding

No	Activity	Status	Completion date
1.	Training Opportunity for a certified technical training in IT related topics, e.g. Fiber Optics Spectrum		
2.	Recommendations for Expense Reductions		
3.	Debt Collection Plan		