

# **EXHIBITION PROSPECTUS 2016**

32<sup>nd</sup> ANNUAL TELECOMMUNICATIONS CONFERENCE & TRADE EXHIBITION

Theme: "Inspiring ICT Innovations: Building an Entrepreneurial Ecosystem through Sustainable Strategic Partnerships" (31<sup>st</sup> July-05<sup>th</sup> August, 2016)

And

10<sup>th</sup> Annual Human Resource Forum & 3<sup>rd</sup> Annual Marketing Forum (05<sup>th</sup> - 06<sup>th</sup> August, 2016)

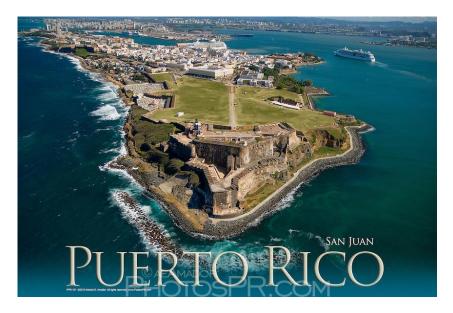
**VENUE: Sheraton Puerto Rico Hotel & Casino** 

Postal Address for the CANTO Secretariat: #67 Picton Street Newtown Port of Spain Trinidad & Tobago W.I. Tel: (868)622-4781 or 622-3770 or 622-0929 Fax: (868) 622-3751 Website: <u>www.canto.org</u>



## CANTO 2016

CANTO's 32<sup>nd</sup> Annual Conference & Trade Exhibition "Building an Entrepreneurial Ecosystem through Sustainable Strategic Partnerships"



## CANTO 2016 - 'Bigger and Better in Puerto Rico'

Puerto Rico known as the 'Island of enchantment 'La isla del encanto' is the chosen venue for CANTO's upcoming 32<sup>nd</sup> Annual Conference & Trade Exhibition. The highly anticipated event will take place from July 31<sup>st</sup> – August 5<sup>th</sup>, 2016 at the Sheraton Puerto Rico Hotel in San Juan under the theme: "Inspiring ICT Innovations: Building an Entrepreneurial Ecosystem through Sustainable Strategic Partnerships".

The Chairman of CANTO, Julian Wilkins noted that "Inspiring ICT innovations will allow us to full take advantage of the rapidly evolving converging technology environment for the benefit of our Caribbean consumers.

The theme targets the talented citizenry of the Caribbean and the Americas. It encourages all stakeholders to create and foster an environment of entrepreneurship by harnessing the natural talent. The objective is to inspire persons to be creative and innovative by utilizing and fostering strategic partnerships to yield SMART sustainable products and services, adding value to markets to reduce poverty and foster environmental conservation. It is a delicate balance of economical, sociological and environmental goals which will require a public–private partnership (PPP) and CANTO is well poised to take the lead.

CANTO 2016 promises to be bigger and better with the continuation of such popular staple events such as the Ministers' Monday; Operators' & Regulators', Caribbean Women in ICT, 10<sup>th</sup> Annual Human Resource and the 3<sup>rd</sup> Annual Marketing Forums. CANTO 2016 anticipates a full slate of new suppliers and operators fitting perfectly with the tagline 'Puerto Rico does it better'.

Please visit the CANTO 2016 website for detailed information on one of the most beneficial opportunities and resource for suppliers in the telecoms market.

- > <u>CANTO 2016 Website</u>
- ► <u>Agenda</u>
- Exhibition
- ➢ <u>Registration</u>
- Sponsorship

COME JOIN US AS WE CELEBRATE CANTO 2016 IN PUERTO RICO.

For more information on the conference visit www.canto.org/canto2016

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## **EXHIBITION BOOTHS**

#### **Booth Capacity**

Seventy (70) Syma hard-wall booths will be available in the Exhibition Hall of CANTO 2016. The booth locations and numbers are located in the floor plan included in this document.

### **Booth Dimensions**

The dimensions of the booths in the Exhibition Hall are specified below.

Booths	Dimensions (ft)
01 - 70	10 x 10

### **Booth Accessories**

#### Each hard-wall booth will be equipped with the following:

- Syma hard wall booth (panels are 1 m wide and 2.50 m high)
- 1 medium sized table per standard booth (2ft x 6ft) and 30" in height.
- 1 header sign per standard booth with company name and booth number
- One plastic trash receptacle
- One double AMP electrical outlet 120 V/ 50 Hz (single phase). Also, 220 V/50 Hz (single phase) can be delivered on request.
- Vacuuming (daily vacuuming of the booth space can be made upon request)
- 2 Chairs

#### For additional items in the booth please contact:

#### Carmen Ramlal

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CANTO
Phone :+ (868) 622-4781 or (868) 622 -3770 or (868) 622-0929 ext# 26
Email : cramlal@canto.org
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## **BOOTH COST & PAYMENT SCHEDULE Cost of Booths**

Booths may be reserved by viewing the Exhibition Floor Plan layout to select the booth of your choice and submitting the exhibition commitment form to the CANTO Secretariat. You can also go online at www.canto.org/canto2016 and select Exhibition Information.

Please contact Ms. Carmen Ramlal for information on exhibition. Contact details on pg 11.

	Booths	Dimensions	Cost (US\$) per
		( <b>ft</b> )	booth
	07, 19-20, 32-33, 45-46,		
Exclusive	58-59	10ft x 10ft	5,000
	03-06, 21-31, 34-44		
Premium		10ft x 10ft	4,500
	01-02, 08-18, 47-57, 60-70		
Regular		10ft x 10ft	4,000

#### Booth space will be allocated on a "first pay first secured" basis.

## **Payment Schedule**

Exhibitors are urged to make all payments and register for the conference through our webbased facility.

Full payment must be made once the booth has been booked in order to ensure the space. Invoice for payment will be generated upon receipt of the completed exhibition commitment form.

Written cancellations after 17<sup>th</sup> June, 2016 will result in a penalty of 50% of the cost of the booth.

NO REFUNDS will be made after 30<sup>th</sup> June, 2016

All cancellations must be made in writing.



## **EXHIBITION REGISTRATION**

As an exhibitor you are entitled to <u>ONE</u> complimentary pass. All exhibitors are required to register online via our web-based registration facility.

Following are the entitlements for exhibitors.

Participant	Registration Fee (US \$)	Entitlement
1 <sup>st</sup> Exhibitor Liaison	Complimentary	Attend <ul> <li>Conference</li> <li>Exhibition</li> <li>Social Events</li> </ul>

Exhibitors are requested to provide the name of the Liaison Officer, who will receive the complimentary registration pass by 30<sup>th</sup> June, 2016.

#### Shipping

The official shipper for the 32<sup>nd</sup> Annual Conference and Trade exhibition is: ( be finalized).

#### DOCUMENTATION

As an exhibitor with CANTO you must provide the following information:

- i. 75 Words Overview of your company
- ii. Company logo in jpeg or pdf format

The Overview of your company will be published in the Conference Program Booklet which highlights all the activities of the Annual Conference and Trade Exhibition 2016.



## **CANTO 2016 SPONSORSHIP OPPORTUNITIES**

CATEGORIES	AMOUNT	SPONSORSHIP BENEFITS
Headline	US\$75,000	<ul> <li>Opening Ceremony - Keynote</li> <li>Ministerial Panel (A) - Keynote</li> <li>One (1) Flagship Banner (20 x6)</li> <li>Two (2) (3x8) vertical banners</li> <li>Company logo displayed on event banner and website</li> <li>Public announcements at conference and exhibition</li> <li>Conference Rotary Ad (full page)</li> <li>Full Page Ad in conference</li> </ul>
Gold	US\$40,000	<ul> <li>program</li> <li>Two (2) 10' x 10' Booths in the exhibition hall</li> <li>Full page color Ad. in the conference program</li> <li>Half page Ad. in the 3<sup>rd</sup> and 4<sup>th</sup> quarter of the 2016 Cancion</li> <li>Four (4) free passes for the event</li> <li>Company logo displayed on event banner and website</li> <li>Public announcements at conference and exhibition</li> <li>Conference Rotary Ad (full page)</li> </ul>
Silver	US\$35,000	<ul> <li>One (1) 10' x 10' booth in the exhibition hall</li> <li>Full page color Ad. in the conference program</li> <li>Half page Ad. in the 3rd and 4<sup>th</sup> Qtr. of the 2016 Cancion magazine</li> <li>Three (3) free passes for the event</li> <li>Company logo displayed on event banner and website</li> <li>Public announcements at conference and exhibition</li> <li>Conference Rotary Ad (logo and tagline )</li> </ul>
Bronze	US\$25,000	<ul> <li>One (1) 10' x 10' booth in the exhibition hall</li> <li>Half page Ad. in the conference program</li> <li>Two (2) free passes for the event</li> <li>Company logo visibly displayed on event banner and website</li> <li>Public announcements at conference and exhibition</li> <li>Conference Rotary Ad (logo and tagline)</li> </ul>
CANTO 2016 APP	US\$10,000	<ul> <li>Rotary Ad – Big Screen</li> <li>3 x 8 Banner</li> <li>Company tweets</li> <li>Company logo visibly displayed on event banner and webpage</li> </ul>

CATEGORIES	AMOUNT	SPONSORSHIP BENEFITS
Coffee Breaks (5) Monday&Tuesday morning sold	US\$10,000	<ul> <li>One (1) free pass</li> <li>Company logo visibly displayed on event banner and webpage</li> <li>Public announcements at the sponsored coffee break</li> <li>Conference Potery Ad (logo and tagling)</li> </ul>
Monday Ministerial Panel/Round Tables (Panel 1 and 2)	US\$25,000	<ul> <li>Conference Rotary Ad (logo and tagline )</li> <li>Keynote</li> <li>Two(2) 3 x 8 banners</li> <li>Full page Ad. in the conference program</li> <li>Company logo visibly displayed on event banner and webpage</li> <li>Public announcements at the sponsored coffee break</li> <li>Conference Rotary Ad (logo and tagline)</li> </ul>
Lunches (3)	US\$30,000 (3 stations)	<ul> <li>Three (3) free passes</li> <li>Full page Ad. in the conference program</li> <li>Company logo visibly displayed on event banner and webpage</li> <li>Public announcements at sponsored lunch</li> <li>Conference Rotary Ad (logo and tagline )</li> <li>One (1) free pass</li> </ul>
	US\$10,000 (per station)	<ul> <li>Company logo visibly displayed on event banner and webpage</li> <li>Public announcements at the sponsored lunch</li> <li>Conference Rotary Ad (logo)</li> </ul>
Ministerial Cocktail	US\$20,000	<ul> <li>Three (3) free passes</li> <li>Full page Ad. in the conference program</li> <li>Ten minute presentation time</li> <li>Company logo visibly displayed on event table tents and webpage</li> <li>Public announcements at sponsored dinner</li> <li>Conference Rotary Ad (logo and Tagline)</li> </ul>
Monday Dinner	US\$35,000	<ul> <li>Three (3) free passes</li> <li>Full page Ad. in the conference program</li> <li>Ten (10) minute presentation time</li> <li>Company logo visibly displayed on event table tents &amp; webpage</li> <li>Public announcements at sponsored dinner</li> <li>Conference Rotary Ad (logo and Tagline )</li> </ul>
Tuesday Members' Dinner	US\$25,000	<ul> <li>Two (2) free passes</li> <li>Full page Ad. in the conference program</li> <li>Ten minute presentation time</li> <li>Company logo displayed on event table tents &amp; webpage</li> <li>Public announcements at sponsored event</li> <li>Conference Rotary Ad (logo and Tagline )</li> </ul>
Maui Jim Branded Sunglasses	US\$20,000	<ul> <li>Two (2) free passes</li> <li>Full page Ad. in the conference program</li> <li>Company logo displayed on event banner &amp; Webpage</li> <li>Public announcements</li> <li>Conference Rotary Ad (logo and Tagline</li> </ul>

CATEGORIES	AMOUNT	SPONSORSHIP BENEFITS
Breakfast (2)	US10,000	<ul> <li>Ten minute presentation time</li> <li>Company logo displayed on event table tents &amp; webpage</li> <li>Public announcements at sponsored event</li> <li>Conference Rotary Ad (logo and Tagline )</li> </ul>
Wednesday Dinner	US\$30,000	<ul> <li>Three (3) free passes</li> <li>Full page Ad. in the conference program</li> <li>Ten minute presentation time</li> <li>Company logo displayed on event table tents and webpage</li> <li>Public announcements at sponsored event</li> <li>Conference Rotary Ad (logo and Tagline)</li> </ul>
Conference Bags*	US\$15,000	<ul> <li>Two (2) free passes</li> <li>Sponsor's logo will be placed on bag (All delegates will receive a bag)</li> <li>Company logo displayed on event banner and webpage</li> <li>Conference Rotary Ad (logo)</li> </ul>
T- Shirts*	US\$15, 000	<ul> <li>Two (2) free passes</li> <li>Logo on polo shirts (to be worn by all delegates)</li> <li>Company logo displayed on event banner and webpage</li> <li>Conference Rotary Ad (logo)</li> </ul>
Conference Program *	US\$10,000	<ul> <li>One (1) free pass</li> <li>Full page color Ad. in back cover of conference program Company logo displayed on event banner and webpage</li> <li>Conference Rotary Ad (logo)</li> </ul>
Cancion Magazine*	US\$10,000	<ul> <li>One (1) free pass</li> <li>Full page color Ad. in conference edition of Cancion Magazine</li> <li>Company logo displayed on event banner and webpage</li> <li>Conference Rotary Ad (logo)</li> </ul>
Annual Directory*	US\$10,000	<ul> <li>One (1) free pass</li> <li>Full page color Ad. in annual directory</li> <li>Company logo displayed on event banner and webpage</li> </ul>
Lanyards*	US\$5000	
Powerbank*	US\$10,000	Company logo on item and logo visibly displayed on event banner and webpage
Wrist Bands*	US\$5000	Conference Rotary Ad (logo)
Banners	U <b>\$\$2000</b>	<ul> <li>Company logo on item and logo visibly displayed on event banner and webpage</li> <li>Conference Rotary Ad (logo)</li> </ul>

**NB:** Items marked with an \*(asterisk) are time sensitive and must be sponsored before a certain timeframe (TBD) to facilitate shipping and sponsorship commitments Listed Sponsorship prices are provisional and maybe subject to change

## 10th Annual Human Resource Forum : - 4th - 5th August, 2016

This two day event features HR Training and best practices to support CANTO members. The program will offer the following categories of sponsorship: Coffee Breaks (4) US\$1,500 each Lunches (2) US\$3,000 each

## 3<sup>nd</sup> Annual Marketing Forum :- 4th - 5th August, 2016

This two day Interactive forum event features best practices in Marketing and Sales in the Telecoms /ICT sector. The program will offer the following categories of sponsorship: Coffee Breaks (4) US\$1,500 each Lunches (2) US\$3,000 each

## Important

In kind sponsorship of promotional giveaways such as early-bird prizes and raffles during the conference will include the following items:

- \* Cellular phones \* Phone cards \* Ipods \* 2 Way Radios \* Webcasting
- Additional benefits for Gold, Silver, Bronze and sponsorship above US\$30,000
- Prominent high visibility signage in the conference, exhibition halls, event website and conference program
- Opportunity to distribute product/service literature in the conference bags

### **Sponsors of Events**

Sponsors may supply logo imprinted napkins, cups or other such items for distribution at the respective sponsored event

## CONTACT

Carmen: <u>cramlal@canto.org</u> Tricia - <u>tbalthazar@canto.org</u> TEL: +1(868) 622-3770/4781/5582/0929 FAX: +1(868) 622-3751 Mobile: +1 (868) 702-6791



## **CONTACT INFORMATION**

Following are the names and contact information for the members of the CANTO Secretariat.

#### **SPEAKERS**

Operations & HR Manager Mrs. Teresa Wankin Tel: (868) 622-5582 / 622-4781 Fax: (868) 622-3751 E-mail: twankin@canto.org

## HOTEL RESERVATIONS & REGISTRATION

Executive Secretary Mrs. Gloria Manzano & Ms. Lianne Dieffenthaller Tel: (868) 622-4781 / 622-3770 /622-0929 Fax: (868) 622 -3751 E-mail:gmanzano@canto.org Idieffenthaller@canto.org

#### EXHIBITION/SPONSORS/ ADVERTISING

Admin. Assistant Marketing Ms. Carmen Ramlal Tel: (868) 622-4781 / 622-3770 /622-0929 Fax: (868) 622 -3751 E-mail:cramlal@canto.org

#### INVOICING

Finance Manager Mr. Jimmy Rodrigues Tel: (868) 622-5582 / 622-4781 Fax: (868) 622 3751 Email:jrodrigues@canto.org

#### PUBLICATIONS

Admin. Assistant Publications Mrs. Gail Edwards Tel: (868) 622-4781 / 622-3770 /622-0929 Fax: (868) 622 -3751 E-mail: gedwards@canto.org

#### SPONSORS/EXHIBITION

Service Development Manager Ms. Tricia Balthazar Tel: (868) 622-4781 / 622-3770 /622-0929 Fax: (868) 622 -3751 E-mail: tbalthazar@canto.org

#### The postal address for the Secretariat is as follows:

CANTO # 67 Picton Street Newtown Port of Spain Trinidad and Tobago West Indies



# **Registration information**

All participants are required to register online for the conference. You will only need to enter your contact information once in the system. For more information visit <u>http://www.canto.org/canto2016/</u> to register for the conference and book your hotel accommodation.

## No refunds will be made after 30<sup>th</sup> June, 2016. ALL cancellations must be made in writing.

Full Members	Free
Affiliate Members	50% of 1 <sup>st</sup> Participant Fee
Early Bird Special	US\$1,000.00
Before April 30 <sup>th</sup>	
May 1 <sup>st</sup> – May 31st	US\$1,100.00
Registration	US\$1,200.00
After May 31st	
Speakers	US\$500.00
Special Rate	
Spouse rate (non-business	US\$ 250.00 (members)
ONLY)	US\$ 300.00 (non-members)
Human Resource Forum	US\$500.00 (members)
	US\$750.00 (non-members)
Marketing Forum	US\$500.00 (members)
	US\$750.00 (non-members)
Human Resource & Marketing	US\$600.00 (members)
Forum	US\$850.00 (non-members)



The floor plan can be accessed via the link on the CANTO website. http://canto.org/wp-content/uploads/2013/06/Canto2016\_7.pdf



#### 32<sup>nd</sup> ANNUAL CONFERENCE & TRADE EXHIBITION 31<sup>st</sup> July – 5<sup>th</sup> August, 2016

## **EXHIBITION COMMITMENT FORM**

To register, please complete this application form and return to the CANTO Secretariat for the attention of Ms. Carmen Ramlal – Administrative Assistant, Marketing & Sales at 67 Picton Street, Newtown, Port of Spain, Republic of Trinidad and Tobago. Fax: (868) 622-3751 Email: <u>cramlal@canto.org</u> The deadline for submission is 30<sup>th</sup> June, 2016.

LAST NAME	FIRST NAME	
TITLE		
COMPANY		
ADDRESS		
CITY	STATE	
ZIP	COUNTRY	
TELEPHONE	_FAX	_E-MAIL

Number of Booths required:

Booths	Dimensions (ft)	Cost per booth (US)	Cost per booth (US)	Cost per booth (US)	Please indicate Booth numbers
		Exclusive Space	Premium Space	Regular Space	in order of
					preference.
07, 19-20, 32-33, 45-46, 58- 59	10ft x 10ft	5,000.00			1
03-06, 21-31, 34-44	10ft x 10ft		4,500.00		2 3 4 5
01-02, 08-18, 47-57, 60-70	10ft x 10ft			4,000.00	

See Floor plan for Exclusive, Premium & Regular booths

NOTE

1 A 50% non-refundable down payment must be submitted with the signed copy of this Form. The 50% balance of payment will be payable within 14 days of the issue of a CANTO invoice. Written cancellations after 17<sup>th</sup> June, 2016 will result in a penalty of 50% of the cost of the booth.

NO REFUND will be made after 30<sup>th</sup> June, 2016

- 2. Booths will only be reserved on receipt of the 50% down-payment.
- 3. Your commitment form must be accompanied by a 75 word overview of your company and your company logo in jpg or eps format.

Date:

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Signature:	•••••
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