

**CONVENTION CONTRACTORS INC.**

15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

EXPO QUICK FACTS**CANTO**

July 26 - 29, 2015
Hyatt Regency Miami

DEADLINE DATE TO RECEIVE DISCOUNTED RATES: July 10, 2015

BOOTH EQUIPMENT:

Each 3meter x 3 meter hardwall booth area will be provided with one 3meter backwall, two 3meter side walls, one Header with company name, one 6' skirted table, two chairs and one wastebasket.

CARPET COLOR:

The booth area has multicolor carpet. You may carpet your booth area in any offered color, please see our enclosed Carpeting form.

EXHIBITOR MOVE-IN: Saturday, July 25, 2015 8:00am - 4:30pm
Sunday, July 26, 2015 8:00am - 4:30pm

EXHIBIT HOURS: Sunday, July 26, 2015 5:00pm - TBA
Monday, July 27, 2015 TBA
Tuesday, July 28, 2015 TBA
Wednesday, July 29, 2015 9:00am - 2:00pm

EXHIBITOR MOVE-OUT: Wednesday, July 29, 2015 2:00pm - 8:00pm

REROUTE FREIGHT: Wednesday, July 29, 2015 7:00pm

MOVE-OUT NOTE: All carriers must check in no later than 6:30pm on Wednesday, July 29, 2015.

ADVANCE WAREHOUSE SHIPMENT:

Materials should be shipped to arrive at our warehouse NO LATER THAN **July 17, 2015**. Freight received after this date will incur a 25% late handling fee.

CANTO

Your Company Name Booth #
EXPO Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169-5607

See our Shipping & Drayage form for complete details.

DIRECT SHIPMENT TO FACILITY:

Shipments will be received at the exhibit facility on Saturday, July 25, 2015 between 8:00am and 4:30pm and on Sunday, July 26, 2015 between 8:00am and 4:30pm.

CANTO

Your Company Name Booth #
EXPO Convention Contractors, Inc.
c/o Hyatt Regency Miami
400 SE 2nd Avenue Riverfront Hall
Miami, Florida 33131

See our Shipping & Drayage form for complete details.

OVERTIME CHARGES:

Please be advised that overtime charges will apply during MOVE-OUT after 4:30pm.

ASSISTANCE:

We want you to have a successful show. If you can't find what you are looking for or if we can be of assistance, please call our Exhibitor Sales & Service Department at 305.751.1234.



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IMPORTANT DATED MATERIAL

CANTO

July 26 - 29, 2015

Hyatt Regency Miami

DISCOUNT DEADLINE: JULY 10, 2015

DEAR EXHIBITOR,

EXPO Convention Contractors, Inc. is pleased to provide complete exhibitor services for the **CANTO**, July 26-29, 2015 in Miami, Florida. In our commitment to promise an enjoyable and smooth-running event, this EXPO Exhibitor Service Kit has been prepared for your use in planning your exhibit. *Please review the following information carefully and place orders early to save time, money and worry!*

Each 3meter x 3meter Hardwall Booth Package will include:

3meters hardwall on three side and a Header with company name

1 - 6' Skirted Table

2 - Chairs

1 - Wastebasket

Move-in and Move-Out Schedule:

Exhibitor Set Up:	Saturday,	July 25, 2015	8:00am - 4:30pm
	Sunday,	July 26, 2015	8:00am - 4:30pm
Exhibit Hours:	Sunday,	July 26, 2015	5:00pm - TBA
	Monday,	July 27, 2015	TBA
	Tuesday,	July 28, 2015	TBA
	Wednesday,	July 29, 2015	9:00am - 2:00pm
Exhibitor Dismantle:	Wednesday,	July 29, 2015	2:00pm - 8:00pm
Reroute Freight:	Wednesday,	July 29, 2015	7:00pm

All carriers must check-in no later than 6:30pm on Wednesday, July 29, 2015.

ADVANCE ORDER DEADLINE

To take advantage of discounts, advance orders must be paid in full and received with payment no later than **JULY 10, 2015**. *We must have a major credit card on file to process your orders!* Please complete the Payment Policy Form in its entirety with correct information. EXPO Exhibitor Order Forms must be returned to our Miami office and can be faxed directly to 305-751-1298. Order forms for electrical, audio/visual, telephone etc. should be returned to the specific contractor providing these services.

IMPORTANT SHIPPING PROCEDURES

EXPO recommends shipping exhibit materials up to 30 days in advance prior to the event to our *Advance Freight-Receiving Warehouse*. Making advanced shipping arrangements will ensure a prompt and secure delivery to your exhibit site! The event's location will not have the facilities to receive and store such materials in advance and may refuse your shipment and/or additional charges may be incurred.

For Advance Shipping to Warehouse: All freight shipments must be shipped prepaid and received in our warehouse no later than **JULY 17, 2015**. *A late charge will apply if orders for advance shipping are received after this date.*

For Direct Shipping to Show Site: Please DO NOT ship exhibit materials directly to show site to arrive prior to **JULY 25, 2015**. *You must designate your shipments for arrival during exhibitor set-up date only and label your materials "In Care of EXPO Convention Contractors, Inc."*

Please call our **Exhibitor Sales & Services Department at 305-751-1234** for any questions we may assist you with. We look forward to working with you and wish you a very successful event!

Sincerely,
EXPO Convention Contractors, Inc.



CONVENTION CONTRACTORS INC.

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**DISCOUNT DEADLINE:
JULY 10, 2015**

PAYMENT POLICY

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

**NO SERVICES WILL BE RENDERED UNTIL THIS DOCUMENT IS COMPLETED, SIGNED
AND RETURNED TO EXPO**

ADVANCE AND/OR FLOOR ORDERS: All Orders require ADVANCE PAYMENT for initial estimate of charges for services AND a VALID CREDIT CARD with proper authorization be provided to EXPO. You may prepay with a check written on your company, but a credit card is required by EXPO to ensure any unexpected charges, such as additional freight, clean up costs, etc, are paid at the time the Show closes.

THIRD PARTY ORDERS: If you choose to contract work to a Display or Exhibit house/company and/or require services from EXPO, the Payment Policy presented above shall apply. EXPO must be notified, in writing, from exhibiting company of any other display or exhibit company involved in the set up or breakdown of exhibits. The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf. If a third party is to be invoiced for certain items or services, please complete and submit Expo's **Third Party Payment Policy** prior to placing order.

DRAYAGE TO WAREHOUSE OR SHOW SITE AND/OR LABOR: EXPO's Payment Policy must be adhered to by Exhibitor prior to any freight being shipped to EXPO. All charges for freight, assembling, disassembling, shipping, handling and any other must be prepaid. If adjustments or additional charges are required at Show Close they will be charged to the enclosed Credit Card provided, unless Exhibitor disputes charges in writing. EXPO is **not responsible** for any damage or loss of your freight, please secure round trip insurance from your company insurance carrier.

ALL CHARGES: All charges/costs requested by Exhibitor MUST be PAID IN FULL before services are rendered, and any adjustment and/or additional charges must be paid by Show Close. Such costs will be charged to Exhibitor's credit card provided unless prior arrangements have been made. All checks must be drawn on a U.S. bank, and there will be a minimum charge of \$39 for each NSF check written to EXPO.

ADJUSTMENTS: Exhibitors are responsible for ensuring services are rendered as ordered prior to the Show opening. All requests for adjustments must be made on site prior to the Show's closing. EXPO will not be responsible for adjustments after the Show closes unless prior arrangements have been agreed to in writing by EXPO.

SALES TAX: Applicable city, county and state sales tax will apply. If any Exhibitor is exempt from paying sales tax, it is the Exhibitor's responsibility to provide EXPO with its tax exempt number prior to beginning of show.

CANCELLATION POLICY: In the event of a natural disaster, acts of God or terrorists, which result in the cancellation of this event, EXPO will be entitled to a fee equal to the percentage of work completed by EXPO. This percentage will be determined solely by EXPO. In the event the deposit received exceeds the percentage of work completed, EXPO will refund the excess deposit.

COLLECTION POLICY: In the event this contract is turned over to an attorney for collection or dispute, EXPO will be entitled to reasonable attorney fees.

Return via fax 305-751-1298 or email info@expocci.com

**We accept American Express, Visa, MasterCard and DiscoverCard for your convenience.
No checks will be accepted at show site.**

Exhibitor _____ Booth _____

Address _____

City _____ State _____ Zip _____ Country _____

Phone _____ Fax _____

Email _____ Contact/s _____

Credit Card Used For Payment: No. _____ Expires _____

Security Code _____ (The 3 numbers on back of card or for Amex the 4 numbers on the front)

Billing Address for credit card: _____

City _____ State _____ Zip Code _____

Credit Card Holder (Print Name) _____ Signature _____

List Persons Authorized to Incur Charges on Credit Card _____

*****Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.



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DISCOUNT DEADLINE:
JULY 10, 2015

THIRD PARTY PAYMENT

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

This form is to be filled out ONLY if you have hired a third party to set up your booth.

THIRD PARTY PAYMENT CONDITIONS: This form must be completed and signed by BOTH PARTIES and returned to EXPO prior to placing any orders. If there is any doubt which party is to be invoiced for a service, the exhibiting firm accepts responsibility for payment. The exhibiting firm is ultimately responsible for payment of all charges by show conclusion. If charges have been billed to the wrong party and EXPO was not provided with the completed Third Party Payment Policy prior to the order being placed, any refund must be settled between the exhibiting firm and third party.

PLEASE INDICATE WHICH ITEMS/SERVICES ARE TO BE INVOICED TO THE THIRD PARTY:

- ☐ All Expo Services ☐ Booth Cleaning ☐ Booth Labor
☐ Freight Handling ☐ Furniture/Carpet ☐ Other (Specify): _____

We understand and agree that we, the exhibiting firm, are ultimately responsible for payment of charges incurred. In the event the third party named below does not make payment, such charges will be presented to the exhibiting firm, and exhibiting firm will make payment to Expo prior to the close of the show. (Signature required below.)

Authorized Firm Representative Signature: _____

We accept American Express, Visa, MasterCard and Discover Card for your convenience.

EXHIBITING COMPANY

Exhibiting Company: _____ Booth #: _____

Address: _____

City: _____ State: _____ Country: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____ Contact/s: _____

Credit Card Used For Payment: No.: _____ Expires _____

Security Code _____ (The 3 numbers on back of card or for Amex the 4 numbers on the front)

Billing Address for credit card: _____

City: _____ State: _____ Country: _____ Zip Code: _____

Credit Card Holder (Print Name): _____ Signature: _____

List Persons Authorized to Incur Charges on Credit Card: _____

***Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.

THIRD PARTY

Third Party Company Name: _____ Booth #: _____

Address: _____

City: _____ State: _____ Country: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____ Contact/s: _____

Credit Card Used For Payment: No.: _____ Expires _____

Security Code _____ (The 3 numbers on back of card or for Amex the 4 numbers on the front)

Billing Address for credit card: _____

City: _____ State: _____ Country: _____ Zip Code: _____

Credit Card Holder (Print Name): _____ Signature: _____

List Persons Authorized to Incur Charges on Credit Card: _____

***Cardholder hereby authorizes EXPO to charge credit card described herein for all charges incurred by Exhibitor and has read, understands, and agrees to all forms in the exhibitor manual and agrees to pay all charges as described in Cardholder Agreement. All estimated charges must be paid in ADVANCE, AND a valid credit card must be on file with EXPO authorizing payment for modified and/or additional charges. All Charges must be paid by end of Show.



ESTIMATED BILLING OF SERVICES

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

DISCOUNT DEADLINE:
JULY 10, 2015

FURNITURE AND CARPETING	\$ _____
CUSTOM ACCESSORIES	\$ _____
MATERIAL HANDLING (estimated)	\$ _____
LABOR ORDER FORM (estimated)	\$ _____
SIGN ORDER FORM	\$ _____
TURNKEY RENTAL BOOTH ORDER	\$ _____
CLEANING	\$ _____
OTHER (Late Standard Equipment order, etc.)	\$ _____
TOTAL ESTIMATED	\$ _____

Did you remember to circle the carpet and/or table drape color?

Thank you for your order!

Company Name: _____ Booth #: _____

Please return via fax along with Payment Policy form to **305.751.1298** or email to info@expocci.com



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RENTAL FURNISHINGS

CANTO

July 26 - 29, 2015

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DISCOUNT DEADLINE:
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CHAIRS

QTY	ITEM	ADVANCE PRICE	STANDARD PRICE	AMOUNT
	Upholstered Arm Chair	\$55.75	\$69.25	
	Upholstered Side Chair	\$50.50	\$66.25	
	Executive Swivel Arm Chair	\$121.75	\$142.75	
	Padded Counter Stool w/Back	\$104.00	\$136.50	

ACCESSORIES

	6' Showcase w/light & lock	\$446.25	\$556.50	
	Deluxe Desk	\$446.25	\$556.50	
	Easel	\$28.25	\$33.50	
	Wastebasket	\$29.50	\$35.75	
	Coffee Table 20" x 36" x 15" high	\$61.00	\$71.50	
	Round Table - 30" x 30" high	\$146.00	\$184.75	
	Round Table - 30" x 42" high	\$173.25	\$214.25	
	Adjustable Arm Rack	\$56.75	\$68.25	
	2-Way Waterfall Rack	\$70.00	\$88.00	
	4-Way Arm Rack	\$91.25	\$113.50	
	Aluminum Stanchion 8' high	\$30.50	\$32.50	
	Aluminum Stanchion 3' high	\$30.50	\$32.50	
	Base	\$30.50	\$32.50	

PEGBOARDS / TACKBOARDS

Pegboards Do NOT include hooks or brackets.

	4' X 8' Pegboard - Vertical	\$98.75	\$110.25	
	4' x 8' Pegboard - Horizontal	\$98.75	\$110.25	
	2' x 8' Pegboard - Vertical	\$64.00	\$75.50	
	2' x 8' Pegboard - Horizontal	\$64.00	\$75.50	
	4' x 6' Tackboard	\$98.75	\$110.25	

SPECIAL DRAPERY

	Feet of 8' high drapery at \$16.75 per linear foot			
	Feet of 3' high drapery at \$10.50 per linear foot			
	Circle Color: White Grey Red Blue Black Teal Gold Peach Burgundy			

DRAPED TABLES

QTY	ITEM	ADVANCE PRICE	STANDARD PRICE	AMOUNT
	2' X 4' TABLES - Standard	\$111.25	\$121.75	
	2' x 6' TABLES - Standard	\$122.75	\$146.00	
	2' X 8' TABLES - Standard	\$135.50	\$156.50	
	2' X 4' TABLES - Counter High	\$159.50	\$181.50	
	2' x 6' TABLES - Counter High	\$170.00	\$205.75	
	2' X 8' TABLES - Counter High	\$192.00	\$229.75	

CIRCLE COLOR OF DRAPE:

Gold Red Blue Black Grey White
 Peach Teal Burgundy

The tables above are draped on three sides.
 If you want the fourth side draped please order below.

	4TH SIDE DRAPE	40.75	54.00	
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UNDRAPED TABLES

QTY	ITEM	ADVANCE PRICE	STANDARD PRICE	AMOUNT
	2' X 4' TABLES - Standard	\$82.75	\$91.25	
	2' x 6' TABLES - Standard	\$91.25	\$108.75	
	2' X 8' TABLES - Standard	\$108.75	\$126.00	
	2' X 4' TABLES - Counter High	\$117.25	\$134.75	
	2' x 6' TABLES - Counter High	\$126.00	\$152.00	
	2' X 8' TABLES - Counter High	\$142.75	\$169.25	

TABLE RISERS

QTY	ITEM	ADVANCE PRICE	STANDARD PRICE	AMOUNT
	4' x 8" x 8" One Step Riser	\$48.25	\$66.25	
	4' x 8" x 16" Two Step Riser	\$61.00	\$72.50	
	6' x 8" x 8" One Step Riser	\$61.00	\$72.50	
	6' x 8" x 16" Two Step Riser	\$71.50	\$89.25	

Sub Total \$ _____

7% Sales Tax \$ _____

Grand Total \$ _____

Company Name: _____ Booth #: _____

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CARPETING

CANTO

July 26 - 29, 2015
 Hyatt Regency Miami

**DISCOUNT DEADLINE:
 JULY 10, 2015**

BOOTH DIMENSIONS

What is your booth size (ft.) $\frac{\text{Length}}{\text{Length}} \times \frac{\text{Width}}{\text{Width}} = \frac{\text{Sq. Ft.}}{\text{Sq. Ft.}}$

Prices quoted below include installation and taping of front edge only.
 All rental carpet is delivered clean to your booth space, but during setup,
 carpet may become dirty. Please order cleaning service at least once
 before show opening.

EXPO BOOTH CARPET COLORS



EXPO CLASSIC CARPET					
Please Circle Color Choice: Gray Teal Black Burgundy Blue Red					
Qty.	Item	Discount Price		Regular Price	Amount
	9' x 10'	\$116.50		\$140.75	
	9' x 20'	\$233.00		\$266.75	
	9' x 30'	\$330.75		\$407.50	
	9' x 40'	\$449.50		\$535.50	

Variation in dye lot may occur when ordering more than one cut of carpet.

EXPO CUSTOM CUT CARPET						
Please Circle Color Choice: Red Blue Grey Black Teal Burgundy						
Booth Size: $\frac{\text{Length}}{\text{Length}} \times \frac{\text{Width}}{\text{Width}} = \frac{\text{Sq. Ft.}}{\text{Sq. Ft.}}$			Discount Price		Regular Price	Amount
Do you want Expo Classic Carpet			\$4.00		\$5.00	
Do you want Expo Plush Carpet			\$5.00		\$5.50	

PADDING & VISQUEEN				
Sq. Ft.	Item	Discount Price		Regular Price
	1/2" Padding	\$1.00		\$1.25
	1" Padding	\$1.50		\$2.00
	Visqueen	\$0.50		\$1.00

Subtotal	\$
7% Tax	\$
Amount Due	\$

Company Name: _____ Booth #: _____

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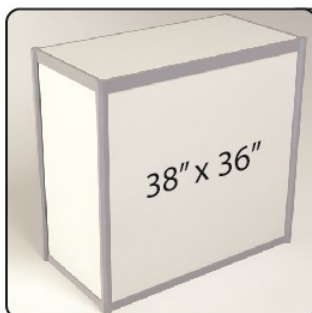
CUSTOM ACCESSORIES 1

CANTO

July 26 - 29, 2015

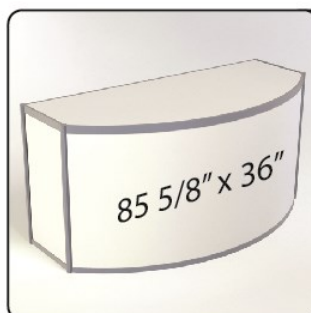
Hyatt Regency Miami

DISCOUNT DEADLINE:
JULY 10, 2015



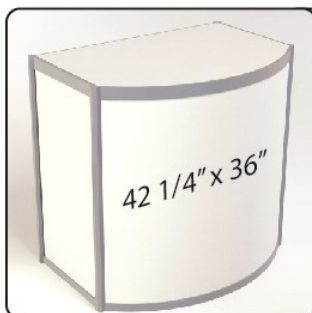
**1 meter Cabinet with
Sliding Doors & Lock**

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		280.00	355.75
Graphics <input type="checkbox"/>		365.50	441.25
Amount			



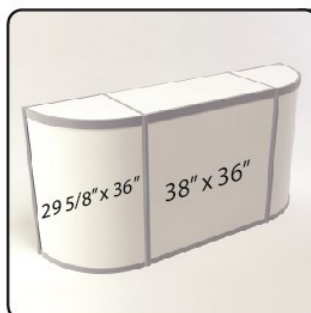
**2 meter Curved Cabinet with
Sliding Doors & Lock**

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		329.00	415.50
Graphics <input type="checkbox"/>		521.65	602.15
Amount			



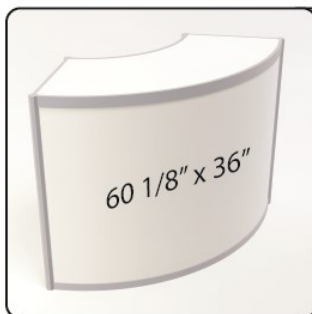
**1 meter Curved Cabinet with
Sliding Doors & Lock**

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		280.00	355.75
Graphics <input type="checkbox"/>		365.50	441.25
Amount			



**2 meter Curved Corners Cabinet
with Sliding Doors & Lock**

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		329.00	415.50
Graphics <input type="checkbox"/>		547.81	634.41
Amount			



**1 meter diagonal Curved
Cabinet without Doors**

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		315.00	388.50
Graphics <input type="checkbox"/>		410.00	483.50
Amount			



**1 meter Gondola Single Sided
with 3 Shelves**

	Qty	Advance Price	Standard Price
Straight Shelves		324.75	396.75
Angled Shelves		374.75	466.75
Amount			



**2 meter Cabinet with
Sliding Doors & Lock**

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		329.00	415.50
Graphics <input type="checkbox"/>		502.25	588.75
Amount			



**1 meter Gondola Double Sided
with 6 Shelves**

	Qty	Advance Price	Standard Price
Straight Shelves		406.25	516.75
Angled Shelves		486.25	626.75
Amount			

- Send the files to print in one of these formats: **EPS, PDF, TIFF, JPEG (High Quality)**.
- Convert all fonts to outlines.
- Send Graphic Files to **design@expocci.com**

Sub Total: _____

7% Sales Tax: _____

Total: _____

Company Name: _____ Booth #: _____

Please return via fax along with Payment Policy form to **305.751.1298** or email to **info@expocci.com**



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CUSTOM ACCESSORIES 2

CANTO

July 26 - 29, 2015
 Hyatt Regency Miami

DISCOUNT DEADLINE:
JULY 10, 2015



**1 meter Directional
with Graphics**

Qty	Advance Price	Standard Price
	246.14	360.20
Amount		



1 meter Graphic on PVC

Qty	Advance Price	Standard Price
	246.14	360.20
Amount		



**3 meter Overlay Graphic
on 3/16" Ultramount**

Qty	Advance Price	Standard Price
	788.82	1154.37
Amount		



**Graphic Posters on
3/16" Ultramount**

Sizes		Qty
	20" x 30"	
	24" x 36"	
	36" x 48"	
Advance Price		Standard Price
42.70		62.50
61.25		90.00
123.00		180.00
Amount		



3 meter Digital Banner

Qty	Advance Price	Standard Price
	788.82	1154.37
Amount		



Pull up Banner

Qty	Advance Price	Standard Price
	199.31	288.75
Amount		

- Send the files to print in one of these formats: **EPS, PDF, TIFF, JPEG (High Quality).**
- Convert all fonts to outlines.
- Send Graphic Files to **design@expocci.com**

Sub Total: _____

7% Sales Tax: _____

Total: _____

Company Name: _____ Booth #: _____

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CUSTOM ACCESSORIES 3

CANTO

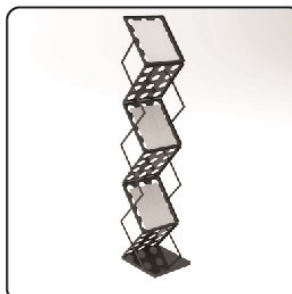
July 26 - 29, 2015
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DISCOUNT DEADLINE:
JULY 10, 2015



Chrome Square Table

Qty	Advance Price	Standard Price
	150.00	175.00
Amount		



Literature Rack

Qty	Advance Price	Standard Price
	160.00	186.00
Amount		



Black Leather Side Chair

Qty	Advance Price	Standard Price
	75.00	90.00
Amount		



2 - Way Waterfall Rack

Qty	Advance Price	Standard Price
	70.00	88.00
Amount		



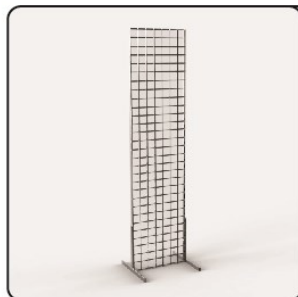
Black / White Arm Light with Bulb

	Qty	Advance Price	Standard Price
White <input type="checkbox"/>		75.00	95.00
Black <input type="checkbox"/>		65.00	80.00
Amount			



**1/2 meter Tower Showcase
18" x 96" H**

Qty	Advance Price	Standard Price
	396.75	466.75
Amount		



Free Standing Chrome Grid

Qty	Advance Price	Standard Price
	95.00	120.00
Amount		



White Folding Chair

Qty	Advance Price	Standard Price
	75.00	90.00
Amount		

Sub Total: _____

7% Sales Tax: _____

Total: _____

Company Name: _____ Booth #: _____

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MATERIAL HANDLING AUTHORIZATION

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

Please complete the following information:

We plan to ship to: _____ Advance Warehouse _____ Direct to Show Site

We plan to ship on (date): _____

Our materials should arrive on (date): _____

Carrier Name: _____ Pro #: _____

Origin of Shipment (City, state): _____

Please provide a contact name and number for any questions EXPO may have in
Regards to this shipment.

Name: _____ Phone: _____

COMPUTATION OF MATERIAL HANDLING SERVICES

The following services, whether used completely, or in part, are offered as a package.

When recording weight, round up to the next 100lbs.

For example: 285 lbs. 300lbs/100lbs. = 3 x RATE = \$ Amount or minimum charge, whichever is greater. 200 lbs. minimum charge per shipment

Please indicate number of pieces and the estimated weight:

# of Pieces	Description	Weight
	Crates	
	Cartons	
	Cases	
	Carpet	
	Miscellaneous	
Total Weight		

Advance Shipment \$74.50 per CWT

Advance Address is
Expo Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169-5607

**Deadline Date is JULY 17, 2015 shipments received after
this date will incur an additional 25% late handling fee.**

Direct Shipment \$71.50 per CWT

Direct Address is
Expo Convention Contractors, Inc.
c/o Hyatt Regency Miami
400 SE 2nd Avenue Riverfront Hall
Miami, Florida 33131

Will not be accepted prior to JULY 25 & 26, 2015.

Advance Shipment Rates Include:

Unloading crated material.

Storing at EXPO's warehouse for up to 30 days.

Unloading materials and delivery to your booth

Removing of empty shipping containers from your booth, storing during show,
returning at close of show.

Reloading materials onto outbound transportation.

Direct Shipment Rates Include:

Unloading materials when received and delivery to your booth

Removing of empty shipping containers from your booth, storing during show,
returning at close of show.

Reloading materials onto outbound transportation.

Description	Weight ÷ 100 = CWT	CWT x Price per CWT =	Estimated Total Cost
	÷ 100 =	X \$	
	÷ 100 =	X \$	

Additional Surcharges based on inbound weight.

Warehouse shipment Delivered after the deadline date. Add 25% to above rates.

Show Site Shipment Delivered Off Target. Add 25% to above rates.

Overtime. Add 25% to above rates.

When Expo incurs charges for exhibitor freight from the venue, Expo will pass these
additional fees to the exhibitor.

EXPO Warehouse Hours are

Monday through Friday; 8:30am to 3:30pm.

Holidays excluded.

Straight Time Hours

Monday through Friday; 8:00am to 4:30pm

Overtime Hours

Monday through Friday before 8:00am & after 4:30pm

All day Saturday, Sunday & Holidays

For Credit card payments, please complete the payment authorization form. Any additional overtime charges will be invoiced at Showsite and are subject to change pending move-in/move-out schedule.

We understand that your calculation is only an estimate. Invoicing will be calculated from actual certified weight ticket or Reweigh ticket on inbound material handling receiving report. Adjustments will be made accordingly. Any adjustments to Charges must be made at show site.

Single pieces weighing more than 5,000 pounds CANNOT be accepted at the warehouse. Loose, easily damaged, uncrated or blanket-wrapped shipments should be shipped directly to the show site.

EXPO is **not responsible** for any damage or loss of your freight. Please secure round trip insurance coverage from your company insurance carrier.

If you have any questions about material handling, please contact EXPO Convention Contractors, Inc. Exhibitor Service department.

Please complete the following and return to EXPO along with the Shipping Instructions form:

Company Name: _____ Booth #: _____

Contact Name: _____ Phone #: _____ Fax #: _____

Authorized Signature: _____ Print Name: _____

Signature also indicates you have read and accept the Payment Policy and Terms and Conditions, sign and return to EXPO.

Payment Authorization must be completed and returned with Material Handling worksheet. Other charges may apply, please review Material Handling Information form included in this manual.

EXPO Fax # 305.751.1298



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

SHIPPING INSTRUCTIONS

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

SHIPPING INSTRUCTIONS AT CLOSE OF CONVENTION /TRADESHOW

Consign to (Ship To): _____

Street Address: _____

City: _____ State: _____ Zip: _____

Type of Carrier: Motor Freight _____ Air _____ Van Line _____

Name of Carrier: _____

If pre-paid bill to: _____

City, State and Zip: _____

SHIPPING INSTRUCTIONS PRIOR TO SHOW - ALL SHIPMENTS MUST ARRIVE PRE-PAID

1. Shipments must be consigned to EXPO Convention Contractors, Inc. The hotel and/or convention site do not have the facilities to receive such shipments and they may be refused.
2. All shipments must be properly labeled and addressed to the warehouse or facility. Exhibits left without return instructions will be returned to our warehouse and held for disposition at an additional charge. Expo is not responsible for condition, count or content until such time exhibits or materials are picked up for removal after the exhibition's close.
3. All materials should be properly insured against fire, theft and all hazards while in transit to and from your booth and for the exhibition's duration.
4. Exhibitor routing on outbound shipments is honored when possible. However, we reserve the right to reroute as necessary. All outbound shipments must be tendered with a Bill of Lading turned into the service desk at show site. In the event the designated carrier fails to pick up by a specified time, Expo Convention Contractors, Inc. will reroute said shipments.
5. All shipments requiring special handling for reasons including, but not limited to, length, width or height, are handled on a time and material basis.
6. Expo Convention Contractors, Inc., as the Official Drayage Contractor, has control over all freight docks, doors, elevators, and crate storage areas. A charge of \$35.00 per crate, box or carton is accessed for any shipment not handled by Expo Convention Contractors, Inc., when Expo is required to handle storage of empty containers.
7. Remove all expired shipping labels before shipping to avoid confusion.
8. Collect shipments are not accepted unless written authorization is furnished by shipper. There is a 25% surcharge (\$15.00 minimum) based on the amount advanced by Expo Convention Contractors, Inc.

EXPO CONVENTION CONTRACTORS, INC. WILL REROUTE ALL OUTBOUND SHIPMENTS UNLESS SPECIAL ARRANGEMENTS ARE MADE.

INSURANCE

Expo Convention Contractors, Inc. is not responsible for the count or content of material after it has been placed in the exhibit areas.

Exhibitor agrees to hold harmless Expo Convention Contractors, Inc. from responsibility for concealed and/or apparent damage to uncrated and or unskidded exhibit material.

Please make certain all materials are properly insured against "ALL RISK" while in transit to and from point of origin, to and from booth and for the exhibition's duration.

AUTHORITY TO HANDLE & BILLING INSTRUCTIONS ACCEPTANCE OF ALL ITEMS AND CONDITIONS HEREIN STATED:

Company Name: _____

Address: _____

Attention: _____ Phone: _____ Fax: _____

City: _____ State: _____ Zip: _____

Authorized by (please print): _____ Title: _____

Signature: _____ Convention /Tradeshow: _____

To insure orderly processing of material handling requirements, it is absolutely essential that this form be READ, COMPLETED AND SIGNED by an organization officer and RETURNED PROMPTLY TO:

EXPO CONVENTION CONTRACTORS, INC. 15959 NW 15th Avenue, MIAMI, FLORIDA 33169-5607
TEL: 305-751-1234 FAX: 305-751-1298



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

MATERIAL HANDLING INFORMATION

CANTO

July 26 - 29, 2015

Hyatt Regency Miami

MATERIAL HANDLING INFORMATION & ADDITIONAL CHARGES

SPECIAL HANDLING

Rate as shown on Material Handling Authorization Form

The standard material handling applies to shipments that can be readily handled off or onto a truck using a conventional forklift or pallet jack equipment without re-handling. A special handling charge applies if your shipment requires extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the re-handling of materials.

OVERTIME

Surcharge: 25%

Based on show move-in/move-out schedule and/or late driver check-in, an overtime surcharge per occurrence applies to shipments handled at show site during overtime hours. Your advance warehouse shipments may be received during straight time, but due to scheduling conflicts beyond EXPO's control may be moved into the exhibit hall on overtime. Any additional overtime charges will be invoiced at show site and are subject to change pending move-in/move-out schedules. Handling times will be documented on shipping documents. Drivers picking up outbound shipments will be sequenced for loading ONLY after a bill of lading is submitted to the EXPO Service Desk AND the driver has checked in.

LATE SHIPMENTS

Surcharge: 25%

A surcharge will apply to shipments not arriving within the published dates (refer to EXPO Quick Facts page for dates) for advance warehouse or arriving on show site.

UNCRATED SHIPMENTS

Rate as shown on Material Handling Authorization Form

An additional charge of 25% (or as stated on Material Handling Authorization page) of the applicable material handling charge at the time of delivery shall be charged for all loose, uncrated, or unprotected shipments received at the show site docks. The charge is a one-time charge that includes both move-in and move-out of the show, and is based on the weight of the shipment handled.

OFF-TARGET DELIVERIES

Surcharge: 25%

A surcharge will apply if shipment is not delivered (or carrier has not checked in) during assigned target date/time.

PADDED VAN DELIVERIES

Surcharge: \$8.00/CWT

A padded van surcharge applies to van line carriers that transport freight at cubic displacement rates, operate a non-standard dock height equipment, require freight on the truck to be unloaded in a specific order or orientation, or require that freight on the truck be moved to unload the actual delivery.

MARSHALING YARD

Surcharge: Maximum \$20.00

Where EXPO Convention Contractors, Inc. as the show contractor must lease space for marshaling yard operations because no space is provided by the facility, EXPO may charge a fee per shipment processed through the marshaling yard.

REWEIGH OF SHIPMENTS

Surcharge: \$25.00 per forklift load

An additional charge per forklift load will be applied to shipments that have to be reweighed at the dock due to the lack of a certified weight ticket, or an incorrect or understated weight on a delivery document.

EMPTY CRATE STORAGE

Surcharge: \$35.00 per piece

A charge per crate, carton or skid applies when EXPO handles the storage and return of empties from a shipment not received by EXPO and therefore not subject to material handling charges.

Empty crates/cartons are stored in trailers during the show. They are returned in random order after the show closes and the aisle carpet has been picked up.

ENVELOPE DELIVERIES

Surcharge: \$10.50 per envelope

During show hours at the show facility, a charge will apply to receiving and delivering envelope packages to your booth.

ACCESSIBLE STORAGE

Surcharge: Based on applicable Labor rate (refer to labor order form)

Accessible storage will be accessible during the show, but not necessarily by exhibitors. There is a one hour labor rate charge for each time the accessible storage is accessed. There will be no charge to return material to the booth at the close of the show.

WAREHOUSE STORAGE

Surcharge: Minimum one-hour labor fee for each trip

Shipments arriving at the warehouse more than 30 days ahead incur storage fees. Transportation of freight to the warehouse after the show at the exhibitor's request incurs "return to warehouse" (RTW) fees and storage fees.

Return to Warehouse Service Fee

(crated materials only, uncrated materials will not be accepted at warehouse)

Receive & place in storage

Storage per month

Remove from storage & load out

Surcharge: \$15.00 per CWT, Minimum \$50.00

Surcharge: \$6.00 per CWT

Surcharge: \$8.00 per CWT, Minimum \$25.00

Surcharge: \$4.00 per CWT

MOBILE SPOTTING FEE

Surcharge: \$250.00 round trip

Vehicles operated by exhibitors may be allowed on the exhibit hall floor for loading or unloading, if EXPO determines such activity to be operationally feasible and safe. All vehicles operated on the exhibit hall floor must be escorted by EXPO personnel. In such cases, a MOBILE SPOTTING FEE will be charged. All local fire marshal rules and regulations apply. Please call customer service for details.

If you have any questions about material handling, please contact EXPO Exhibitor Sales & Services Department.



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

MATERIAL HANDLING Q & A

CANTO

July 26 - 29, 2015

Hyatt Regency Miami

MATERIAL HANDLING Q & A

What is material handling (also referred to as drayage)?

Material handling is the process of unloading your freight from your shipping carrier, either at the warehouse or show site, delivering it to your booth, storing your empty containers (empties) if required, returning of your empties at the close of show, and then reloading your freight back onto your shipping carrier.

What is the definition of "freight"?

Any exhibit materials that are shipped or delivered to the advance warehouse or show facility via shipping carrier, POV, or delivery truck.

What is a "certified weight ticket"?

A printed weight ticket from a scale certified or inspected by a government authority such as the Dept. of Agriculture, indicating the date weighed, the weight of the shipment and the vehicle ID of the unit being weighed.

IMPORTANT FACTS ABOUT ADVANCE SHIPMENTS

All shipments that are addressed to the advance warehouse address (please refer to "Advance Warehouse" shipping labels included in this manual).

EXPO will begin accepting your shipments 30 days prior to first show open day (date may vary depending on show schedule).

The warehouse will receive shipments Monday thru Friday, 8:00am - 3:30pm, excluding holidays.

Shipments must arrive by advance warehouse deadline date to avoid a late surcharge. (Please refer to the "Show Information" page included with this manual for deadline date.) Crates, cartons, skids, fibercases, and carpets can be accepted at the warehouse, but DO NOT ship crates weighing over 5,000 lbs., loose/uncrated shipments and/or machinery to warehouse. You must ship those items direct to show site.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. **Certified weight tickets required.**

MATERIAL HANDLING CHARGES

What determines how much I'm charged?

Charges are based off the weight from your inbound weight ticket included with your shipment.

How do I calculate material handling charges?

Material handling services, whether used completely, or in part, are offered as a package. When recording weight, round up to the next 100lbs. For example: 285lbs. = 300lbs./100 lbs. = 3 X RATE = \$ Amount or minimum charge, whichever is greater.

Will there be any additional charges?

Additional charges may apply. Please review the Material Handling Authorization form.

LIABILITY INSURANCE

What is and why would I need liability insurance?

Accidents happen, therefore, most show organizers and facilities require liability insurance. Please refer to your booth contract for exact minimums required.

Please make sure your materials are covered from the moment they leave your company location to the time they return after the close of the show.

What is the difference between material handling and shipping?

Shipping is the process of carrying your shipment from your location, pick-up area to its destination and also the process of returning your shipment back to your location after the close of the show. *Material handling* begins at the time your shipment arrives to the docks (please refer to "What is material handling?" for the full definition.)

Do I need to order a fork lift to unload or reload my freight?

No, please do not order a forklift for unloading/reloading of your materials. It is included in the material handling/drayage fee.

What does CWT mean?

CWT is an acronym for Century Weight, therefore it means per 100lbs.

CRATED~UNCRATED~SPECIAL HANDLING

What are CRATED materials?

Materials delivered that are skidded or in a container that can easily be unloaded/reloaded with no special handling required.

What are UNCRATED materials?

Materials delivered that are loose, pad-wrapped or un-skidded without proper lifting bars and/or hooks.

What is SPECIAL HANDLING?

Shipments delivered that require extra labor for stacking or unstacking containers on a truck (cubic loading), tarping or untarping freight or containers, or rigging pieces for loading or unloading on a truck or from the ground, or other circumstances requiring the rehandling of materials.

IMPORTANT FACTS ABOUT DIRECT SHIPMENTS

What are direct shipments?

All shipments that are addressed directly to the exhibit facility (please refer to "Direct to Show" shipping labels included in this manual).

Shipments must arrive during exhibitor move-in times only. Do not ship direct to show site in advance. If delivery cannot be guaranteed to arrive during exhibitor move-in, shipment must go to advance warehouse.

All shipments must have a bill of lading or delivery slip indicating number of pieces and weight. **Certified weight tickets required.**

Crates weighing over 5,000lbs. or loose/uncrated shipments must be shipped direct to show site to arrive during exhibitor move-in times.

All shipments must be prepaid, no collect on delivery shipments will be accepted.

OUTBOUND SHIPMENTS

You must complete an EXPO Bill of Lading (BOL) for all outbound shipments. Please come to the Expo Service Desk the last day of the show to settle your account and pick up a BOL.

Upon completion of packing and labeling of your materials, complete the bill of lading with all required information, and return to the Exhibitor Service Desk. If you have questions on how to complete your bill of lading, please ask an EXPO exhibitor service representative located at the exhibitor service desk.

If you are NOT using the designated shipping carrier, you must call your carrier with pick-up information. If your carrier fails to pick up your shipment, EXPO will either reroute your freight through the carrier of our choice or return to the local warehouse (whichever is indicated on your BOL).

CANTO

**R
U
S
H**

From:

Company Name: _____

Booth #: _____

Contact Name: _____

Contact Phone #: _____



ADVANCE WAREHOUSE

**TO: EXPO Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169-5607**

For:
CANTO

First Day freight can arrive w/o a surcharge:
June 26, 2015

Last day freight can arrive w/o a surcharge:
July 17, 2015

Delivery Hours: M-F 8:30am-3:00pm

**R
U
S
H**

From:

Company Name: _____

Booth #: _____

Contact Name: _____

Contact Phone #: _____



ADVANCE WAREHOUSE

**TO: EXPO Convention Contractors, Inc.
15959 NW 15th Avenue
Miami, Florida 33169-5607**

For:
CANTO

First Day freight can arrive w/o a surcharge:
June 26, 2015

Last day freight can arrive w/o a surcharge:
July 17, 2015

Delivery Hours: M-F 8:30am-3:00pm

CANTO

R
U
S
H

From:

Company Name: _____

Booth #: _____

Contact Name: _____

Contact Phone #: _____



DIRECT SHIPMENT

TO: EXPO Convention Contractors, Inc.

c/o Hyatt Regency Miami

400 SE 2nd Avenue

Riverfront Hall

Miami, Florida 33131

**For:
CANTO**

Must arrive on July 25 & 26, 2015 ONLY

R
U
S
H

From:

Company Name: _____

Booth #: _____

Contact Name: _____

Contact Phone #: _____



DIRECT SHIPMENT

TO: EXPO Convention Contractors, Inc.

c/o Hyatt Regency Miami

400 SE 2nd Avenue

Riverfront Hall

Miami, Florida 33131

**For:
CANTO**

Must arrive on July 25 & 26, 2015 ONLY



AREA WORK RULES

CANTO

July 26 - 29, 2015

Hyatt Regency Miami

To assist you in planning for your participation in this event, we are certain you appreciate knowing in advance that union labor is required for certain aspects of your exhibit handling. To help you understand the Area Work Rules, we ask you to read the following:

FREIGHT HANDLING

The Local Union claims jurisdiction over the operation of all material handling equipment, all unloading and reloading. An exhibitor may move material that is hand-carriable by one person in one trip, without the use of dollies, hand truck or other mechanical equipment. When exhibitors choose to hand-carry in accordance with the foregoing, they are not permitted access to the loading dock area(s).

EXPO is responsible for receiving and handling all exhibit materials and empty crates. It is our responsibility to manage loading docks and schedule vehicles for the smooth and efficient move-in and move-out of the exposition.

EXHIBIT INSTALLATION AND DISMANTLING

The Local Union claims jurisdiction over the installation and dismantle of tradeshow and exhibits. Full time employees of the exhibiting companies, however, may set their own exhibits without assistance from this local. Any labor services that may be required beyond what your regular full time employees can provide, must be rendered by the Union. Labor can be ordered in advance by returning the Labor form, or at show site, at the service desk. Proof of full time employment status may be requested by the Union Steward of any personnel working on your booth.

GRATUITIES

We request that exhibitors do not tip (such practices as giving money, merchandise, or other special consideration for services rendered) employees. Do not give coffee breaks other than mid-morning and mid-afternoon, when union employees have fifteen minute paid breaks. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor. Employees are paid an excellent wage. Tipping is strongly discouraged and is not an accepted company policy.

EXPO HOLD HARMLESS AGREEMENT / VEHICLE SPOTTING

The Association and Exhibitor will hold harmless EXPO Convention Contractors, Inc. for any damage or injury resulting from vehicle spotting. Damage or injury to Vehicle / Driver / 3rd Party Personnel / Display.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. It is recommended that any questions arising with regard to union jurisdiction or practices be directed to an EXPO management representative.



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

DISCOUNT DEADLINE:
JULY 10, 2015

LABOR ORDER

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

Labor Information			Discount Price	Show Site Price
Straight Time	Monday - Friday	8:00am - 4:30pm	\$68.50	\$92.40
Over Time	Monday - Friday Saturday & Sunday	4:30pm - 8:00am All Day	\$102.75	\$138.60
Double Time	Holiday	All Day	\$137.00	\$184.80

Expo Supervisory Fee is 20% of total cost or \$50.00, whichever is greater.

Please note

- Hours are based on estimates, you will be invoiced for actual time incurred.
- Requested times are not guaranteed and are based on availability.
- Minimum one hour will be charged. Additional time will be billed in half-hour increments.
- If Labor order is cancelled within 24 hours of scheduled services, total charges will be assessed.

INSTALLATION

Is Labor for assembling sign for hanging? Y/N _____
Is Labor for laying your own carpet? Y/N _____

Your Supervisor's Name: Cell Number:				Expo Supervision? Yes / No		
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

DISMANTLE

Your Supervisor's Name: Cell Number:				Expo Supervision? Yes / No		
Date	Start Time	Number of Men	Hours per Man	Rate	Expo Supervision Cost	Estimated Cost

Please complete this section if you have chosen EXPO to supervise your installation and/or dismantling.

Set-up Information for Installation

Please check all that apply and provide information where requested.

Booth size: _____ X _____
Forklift required? _____ Yes _____ No
Carpet is? _____ Owned _____ Rented from EXPO
Carpet padding? _____ Yes _____ No
Drawings? _____ Faxed to EXPO _____ Shipped w/exhibit crates

Electrical Information:

_____ Electrical should go under the carpet (diagram is attached)
_____ Electrical drawings are attached
_____ Electrical drawings are with exhibit in crate number
_____ Electrical drawings were sent to the official contractor

Services You Have Ordered (please check all that apply):

Electrical _____ Furniture _____ A/V Equipment _____
Booth Cleaning _____ Telephone/Internet _____

Inbound Freight Information

Carrier Company Name: _____
of pieces: _____ Weight of Shipment _____
Is Shipment? _____ Crated _____ Uncrated
Tracking/Pro#: _____
Estimated arrival date: _____
Shipment to arrive at: _____ Warehouse _____ Show Site

Outbound Freight Information

Carrier Company Name: _____
Delivery Shipment To: _____
Address: _____
City, State, Zip: _____
Type of Service (air, van line, ground, etc.): _____

**If for any reason your shipment is not picked up by your carrier,
Please choose one of the following options: (Initial beside preferred option)**

Force freight through EXPO's preferred carrier: _____
Send shipment back to EXPO warehouse: (\$50.00 min. fee) _____

Company Name: _____ Booth #: _____

Please return via fax along with Payment Policy form to **305.751.1298** or email to info@expocci.com



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

DISCOUNT DEADLINE:
JULY 10, 2015

NON-OFFICIAL CONTRACTOR

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

For Exhibitors intending to use its own labor or contract for such services separately from EXPO, please read the following restrictions, requirements, and restraints. A non-official service contractor is any company, other than the designated official contractors, that an exhibitor wishes to use that requires access to the exhibit hall either before, during or after the Show. Use of a non-official contractor who requires any of the following services is not permitted: electrical, plumbing, telephone lines, drayage, rigging, booth cleaning, and catering. **NOTE: A valid and current copy of Exhibitor's contractor's Certificate of Insurance naming EXPO Convention Contractors, Inc. as "Additionally Insured" must accompany this document. If these documents are not provided, Exhibitor will not be allowed to use contractor's services in the area where unions claim jurisdiction.**

NOTE: Complete this form only if your company is using a Service Contractor other than EXPO Convention Contractors, Inc. to unpack, erect, assemble, dismantle or pack your display. **The local union claims jurisdiction over the erection, dismantling, repair and building of all exhibits.**

PLEASE COMPLETE:

_____ will indemnify and hold harmless EXPO Convention Contractors, Inc. from and against any bodily injury or property damage liability claims, judgments, damages, costs or expense, including reasonable attorney fees, arising out of or occasioned by the operations performed by _____ except for occurrences or accidents caused by the sole negligence of EXPO Convention Contractors, Inc., or for occurrences or accidents by any other party.

Exhibiting Company Name: _____ Booth # _____

Address: _____

City: _____ State _____ Zip _____

Telephone: _____ Fax: _____

Authorized on-site representative _____ Cell Phone: _____
(Please Print)

Name of Service Firm: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Name: _____ Telephone: _____

Email Address: _____ On-Site Supervisor _____

On-Site Cell Phone: _____

Return this form, along with Certificate of Insurance, and name and address of the employee/s who are working in your booth by **JULY 10, 2015** to EXPO, the Official Decorating Contractor:

EXPO CONVENTION CONTRACTORS, INC.
15959 NW 15th Avenue, Miami, Florida 33169-5607
ATTN: EXHIBITOR SALES & SERVICES
Tel: 305-751-1234 Fax: 305-751-1298
nstewart@expocci.com



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

CLEANING FORM

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

DISCOUNT DEADLINE:
JULY 10, 2015

Please indicate the Services Needed

All Rates Based on Gross Booth/Display Area, 100 square feet Minimum

Carpets Vacuuming	Rate	Booth Size**	# Days	Total
_____ (Check if Needed)	Vacuuming	\$0.36 per sq. ft. X _____ (# Sq. Feet)	X _____ (# Days Needed)	= \$ _____ Total Due

Specify Dates Needed: _____

Porter Service - Trash Removal (2 hour intervals)

	Rate	Times Per Day	# Days	Total
_____ (Check if Needed)	1 - 5 Booths: \$50.50 @ _____ (Number Intervals Per Day)	X _____ (Total Number Days)		= \$ _____ Total Due
_____ (Check if Needed)	6 -15 Booths: \$61.00 @ _____ (Number Intervals Per Day)	X _____ (Total Number Days)		= \$ _____ Total Due

Specify Dates Needed: _____

Exhibit Cleaning

_____ (Check if Needed)	Exhibit cleaning & dusting of display daily	\$31.50 X _____ (Specify Date Needed)	# of days = \$ _____
_____ (Check if Needed)	Exhibit cleaning & dusting 1 time only	\$42.00	\$ _____

Specify Dates Needed: _____

Total Order	_____
7% Sales Tax	_____
Total Due	_____

Company Name: _____ Booth #: _____

Please return via fax along with Payment Policy form to **305.751.1298** or email to info@expocci.com



CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

GRAPHICS & SIGNS ORDER FORM

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

DISCOUNT DEADLINE:
July 10, 2015

EXPO GRAPHICS & SIGNS ORDER FORM

We at EXPO, are committed to exceptional service to our clients from inception to production. Dynamic signage and stunning graphics makes a lasting impression and a more successful meeting.

Send your PRINT READY ARTWORK and complete the below information to have your graphics & signs delivered right to your booth.

Advance Orders	Late Orders	Size	Qty.	Horizontal	Vertical	Easel Back add \$6	Total \$
\$26.25	\$47.25	8.5" x 11"					
\$52.50	\$78.75	22" x 28"					
\$105.00	\$136.50	28" x 44"					
\$157.50	\$215.25	36" x 48"					
Banners are \$10.50 per square foot & come with Grommets. (\$100 min)							

All signs come mounted on 3/16" foam core.

Please call for quote on dimensions of graphics not shown above.
Contact us with questions at 305.751.1234

For basic Black Text on White Sign Copy....Please print clearly

HOW TO SUBMIT YOUR ARTWORK:

Expo uses HP 5000 Series large format printers using Onyx RIP software. We use Windows XP computers. All files should be saved for PC format. No MAC files are accepted.

EPS & AI formats:

We use Illustrator CS5 to read eps. & ai. files Check & make sure that all graphic elements are inside the document box. No clip masks. The document box should be the same size as the image you want printed or reduced in multiple of 2. No bleeds or crop marks. These are outside the document box & would need to be removed before the image enters the RIP process. Only Illustrator "crop area make" – "crop area release" function is compatible with Onyx RIP software. Bleeds are added if necessary in the Rip process.

Please convert all fonts to outlines.

TIF & PSD (Photoshop) formats

We use Photoshop CS5 to read TIF & PSD files. For best results images should be at least 72 ppi or greater when viewed close up. If the image is going to be viewed at a distance, lower quality images are ok.*

Problem formats

Word documents Images: Images embedded in Word documents are unsuitable for large format printing. Please try to obtain the original image.

Adobe In Design files: Please convert In Design files to an illustrator or pdf format.

Gif files: The gif format has only 256 colors (8 bit) & require a lot of editing for large format printing.**

Jpg files: jpg is an image compression format. This compression leaves artifacts in the image. Only images that are saved with little or no compression are suitable for large format printing.

* A 300 ppi 8.5" X 11" magazine cover at is only 34 ppi when printed 8 ft tall. This would be ok if viewed at a distance.

** Needs to be converted to 24bit & noise added to reduce banding.

Send graphics file to EXPOCCI@GMAIL.COM and include SHOW NAME, COMPANY NAME & BOOTH #

Company Name: _____ Booth #: _____

Please return via fax along with Payment Policy form to **305.751.1298** or email to info@expocci.com



Hyatt Regency Miami
400 SE Second Ave. Miami, FL 33131
Phone: (786) 235-9094
Fax: (305) 400 -6498
Please email request to: PSAVhyattregencymiami@psav.com

EXHIBIT REQUEST AGREEMENT

Order Form for Audio Visual

Company Name:	
Company Contact:	
Address:	
City, State, Zip	
Phone:	
Email:	
Exhibit Show Name:	
Exhibit Set Date:	
Exhibit Strike Date:	
Booth #	

AUDIO VISUAL SERVICES

AUDIOVISUAL ARE PROVIDED BY PSAV

<input type="checkbox"/>	DVD PLAYER	\$ 85.00 PER DAY	# of Days_____
<input type="checkbox"/>	19" LCD MONITOR	\$ 225.00 PER DAY	# of Days_____
<input type="checkbox"/>	32" LCD MONITOR	\$ 260.00 PER DAY	# of Days_____
<input type="checkbox"/>	46" LCD MONITOR	\$ 525.00 PER DAY	# of Days_____
<input type="checkbox"/>	ONE SPEAKER SOUND SYSTEM	\$ 250.00 PER DAY	# of Days_____
<input type="checkbox"/>	COMPUTER AUDIO BOX	\$ 40.00 PER DAY	# of Days_____
<input type="checkbox"/>	LAPTOP WITH WINDOWS 7	\$ 250.00 PER DAY	# of Days_____
<input type="checkbox"/>	LCD PROJECTOR	\$ 505.00 PER DAY	# of Days_____
<input type="checkbox"/>	LCD 8 FOOT SCREEN	\$ 95.00 PER DAY	# of Days_____

Please note: Some sets may require additional labor charged at \$75 per hour.

DEDICATED HIGH SPEED INTERNET SERVICES INTERNET SERVICE PROVIDED BY PSAV

- ☐ STANDARD HIGH-SPEED - \$200.00 Wired Internet / Per Line / Per Day
- ☐ WIRELESS INTERNET - \$100.00 Per Device / Per Day

*Contact PSAV for any additional network or equipment needs
SERVICES TO INCUR A 21% SERVICE CHARGE AND 7% TAXES



PAYMENT INFORMATION

Total Amount of Services:

☐ Check enclosed

☐ Credit Card

Credit Card:

EXP

CVV

Card Holder Name:

Card Holder Address:

City, State,

Zip

I hereby authorize the following amount be applied to the credit card
(Applicable sales tax and service charges do apply)

Signature:

Date:

NON-FLAMMABLE MATERIALS

All materials used in the Hotel MUST be non-flammable to comply with the Fire Regulations of Florida and the city of Miami. Material not conforming to such regulations will be removed immediately at the exhibitor's expense.

SPECIAL NOTICES

No nails or bracing wires used in erecting displays may be attached to the building. All property destroyed or damaged by exhibitors must be replaced to its original condition by the exhibitor or at the exhibitor's expense.

LIABILITY

The Hotel will not be responsible for any injury, loss or damage that may occur to the exhibitor, the exhibitor's employees or property, or to any other person, prior, during or subsequent to the period covered by the exhibit contract, provided said injury, loss, or damage is not caused by the willful negligence or wrongful act of an employee of the Hotel. Each exhibitor expressly releases the Hotel from such liability and agrees to indemnify the Hotel against any and all claims for such injury, loss, or damage.

INSURANCE

Exhibitors who desire to carry insurance on their exhibits must place it at their own expense.

PAYMENT

All charges incurred by each exhibitor must be paid in full prior to hook-up taking place.

MISCELLANEOUS

All requests for services after your arrival are subject to the availability of equipment and staff. All advance orders will be given priority. If you are not certain of your requirements, please call for assistance. These standard conditions for exhibits and displays apply whether electrical, phone or high-speed Internet services are utilized or not. No services will be provided without a signed copy of this form or before payment is received. Please retain a copy for your records.

By submitting this form and any supporting documents, I confirm that I have read and agreed to the use of the personal information I am giving you in accordance with your Global Privacy Policy for Guests, which is available at privacy.hyatt.com

Signature:

Date:



Name of Show: CANTO
Show Location (address): Hyatt Regency Miami 400 SE 2 nd Ave, Miami, Florida 33131
Date of Show: July 26-29, 2015
Set-up Time: 7/25 & 7/26 8am-4:30pm Booth # _____

FLORAL & BOOTH DECORATIONS – ORDER FORM



Plant Rentals:

5'-6' Green Plants in Baskets: \$80.00 Each for show
\$80.00 Each X _____ No. Plants = Total \$ _____

3'-4' Green Plants in Baskets - \$60.00 Each for show
\$60.00 Each X _____ No. Plants = Total \$ _____



Seasonal Blooming Plant Rentals: \$40.00 Each

\$40.00 Each X _____ No. Plants = Total \$ _____



Beautiful Flower Arrangements: *FOR PURCHASE ONLY*

Small Arrangements - \$60.00 Each X _____ No. = Total \$ _____

Medium Arrangements - \$80.00 Each X _____ No. = Total \$ _____

Large Arrangements - \$100.00 Each X _____ No. = Total \$ _____



Boston Fern Plant Rentals: \$40.00 Each

\$40.00 Each X _____ No. Plants = Total \$ _____

Please complete all information & Fax to: **954-677-0783**
or Mail form to: **Buning The Florist, 4115 Arajo Court, Orlando, FL 32812**

(For questions, call Buning The Florist at 800-940-1778 or 954-731-1776)

(Please Print)

Company Name: _____ **Phone:** (_____) _____

Contact: _____ **Email Address** _____

Address: _____

City/State/Zip: _____

Total Plants/Flowers	\$
Set Up/Pick Up Charge	\$25.00
Add 6% Tax	\$
Order Total	\$

☐ Bill to credit card (complete below)

☐ Check is enclosed (check must be drawn on US Bank)

Type Card _____ **Card No.** _____ **Exp. Date** _____

Name on Card _____ **Signature** _____



UPS FreightSM Trade Show Services

Simplified shipping solutions

Inbound to the show

- Contact with a trade show specialist provides the right solution for moving your exhibit to and from the show—well before it begins.
- Advance warehousing streamlines the shipping process prior to shows and ensures priority delivery to the show floor.
- Round-the-clock tracking capabilities give you real-time information on exhibit materials and your booth.

Outbound from the show

- On-site UPS representatives advise on freight and package transportation options.
- Our full range of freight and package services includes ground or air service, as well as guaranteed* and time-definite urgent services.
- Coordinated package and freight pickups at the show help get you to the airport on time.

Contact Trade Show Services at 800.988.9889 or via email at tradeshow@upsfreight.com.



A complete range of services from the carrier you know and trust

Freight services:

- Ground freight
- Air freight
- Urgent

Package services:

- Ground
- Air
- International

UPS FreightSM Trade Show Services

Dedicated trade show experts available at 800.988.9889 or via email at tradeshow@upsfreight.com

Full range of services

Urgent

- Time-specific delivery by air or ground
- Expedited air and ground to and from shows

Standard

- Intact and on-time delivery from coast to coast or within the same city (two to five days, standard time)

Package

- On-site coordination of package and freight shipping

Tips for smoother trade show shipping

- Remove all old shipping labels and affix new shipping labels.
- Take advantage of our advance warehouse capabilities to eliminate tight delivery windows.
- Include deliver-by date on bill of lading for advance warehouse shipments.
- Include target (move-in) date on bill of lading if shipping directly to show site.
- Include booth number and phone number on bill of lading and on freight and package labels.

* In the event that UPS Freight fails to deliver the shipment by the agreed time and date, freight charges will be canceled. UPS Freight is not liable for any consequential damages arising from failure to deliver as agreed. See UPS Freight's Tariff and Terms and Conditions at ltdl.upsfreight.com and any other applicable contract, as other restrictions may apply.

Online resources

- 24/7 shipment tracking provides real-time visibility
- Electronic bills of lading streamline shipment processing

Visit us at:
upsfreight.com/tradeshow
or call 800.988.9889

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Multimodal capabilities





CONVENTION CONTRACTORS INC.
15959 NW 15th Avenue, Miami, FL 33169-5607
Customer Service Phone: (305) 751-1234
Customer Service Fax: (305) 751-1298

Specialty Furniture Order Form

CANTO

July 26 - 29, 2015
Hyatt Regency Miami

DISCOUNT DEADLINE:
JULY 10, 2015

Item #	Description	Qty	Price	Total

- Check or credit card must accompany order.
- 25% cancellation will be applied if cancelled 7 days prior to event opening.
- 100% cancellation will be applied if canceled on day of deliver.
- All show site orders are subject to a 25% service charge.

Sub Total	
7% Sales Tax	
Total Due	

Please fax order to 305-751-1298 along with your Payment Policy form or mail order with check to address above.

Thank you for your order!

Company Name _____ Booth _____

Contact Name _____ Phone _____

Email _____ Fax _____

EXPO

CONVENTION CONTRACTORS INC.

15959 NW 15TH AVENUE, MIAMI, FL 33169-5607

TEL: 305/751-1234 FAX: 305/754-9402



Let's Show Off Together !

CUSTOM FURNITURE

Uptown



A-1 Sofa, Black Suede
83"L x 32"D x 32"H



A-2 Loveseat, Black Suede
59"L x 32"D x 32"H



A-3 Chair, Black Suede
39"L x 32"D x 32"H



A-4 Bench, Black Suede
61"L x 20"D x 17"H



A-5 Cocktail Table, Nickel & Glass
52"L x 31"D x 19"H



A-6 End Table, Nickel & Glass
26" Diameter x 22"H



A-7 Corner, Black Suede
33"L x 33"D x 28"H



A-8 Center, Black Suede
31"L x 33"D x 28"H



A-9 Half Ottoman, Black Suede
72"L x 36"D x 18"H



A-10 Cocktail Table, Black & Glass
48"L x 24"D x 17"H



A-11 End Table, Black & Glass
21"L x 21"D x 21"H



A-12 Floor Lamp
Black, 72"H

LOUNGE

Newport



B-1 Sofa, Tan Suede
79"L x 34"D x 32"H



B-2 Loveseat, Tan Suede
54"L x 34"D x 32"H



B-3 Chair, Tan Suede
32"L x 34"D x 32"H



B-4 Cocktail Table, Natural
48"L x 24"D x 17"H



B-5 End Table, Natural
24"Diameter x 21"H



B-6 Ottoman, Green Suede
32"L x 19"D x 17"H



B-7 Chair, Green Suede
32"L x 34"D x 32"H

LOUNGE

Laredo



C-1 Sofa, Black Leather
77"L x 34"D x 32"H



C-2 Loveseat, Black Leather
54"L x 34"D x 32"H



C-3 Chair, Black Leather
32"L x 34"D x 32"H



C-6 Table Lamp,
Black & Chrome
22"H



D-4 Cocktail Table
Black Cube
30"L x 30"D x 16"H



D-5 Cocktail Table
Black Cylinder
30"Diameter x 15"H



D-6 End Table
Black Cube
24"L x 24"D x 20"H

South Beach



E-1 Sofa, White
77"L x 34"D x 32"H



E-2 Chair, White
53"L x 34"D x 32"H



E-3 Bench, White
53"L x 27"D x 16"H



E-4 Sofa, Red
77"L x 34"D x 32"H



E-5 Chair, Red
53"L x 34"D x 32"H



E-6 Bench, Red
53"L x 27"D x 16"H



E-7 Square Cocktail
White & Chrome
31"L x 31"D x 15"H



E-9 End Table
White & Chrome
20"L x 20"D x 19"H



E-10 White Cube
With Optional Multi Plug Charging
Station
20"L x 20"D x 20"H

Barcelona



F-1 Chair, Red Barcelona
31"L x 35"D x 33"H

F-2 Ottoman, Red Barcelona
24"L x 24"D x 17"H



F-3 Chair, White Barcelona
31"L x 35"D x 33"H

F-4 Ottoman, White Barcelona
24"L x 24"D x 17"H



F-5 Chair, Black Barcelona
31"L x 35"D x 33"H

F-6 Ottoman, Black Barcelona
24"L x 24"D x 17"H

Melrose



G-1 Sofa, Red Swirl
78"L x 41"D x 30"H



G-2 Chair, Red Swirl
40"L x 36"D x 30"H



G-3 Bench, Red Swirl
61"L x 21"D x 17"H

Monte Carlo



H-1 Black Leather Sectional Loveseat
50"L x 38"D x 29"H



H-2 Black Leather Sectional Corner
40"L x 40"D x 29"H



H-3 White Leather Sectional Loveseat
50"L x 38"D x 29"H



H-4 White Leather Sectional Corner
40"L x 40"D x 29"H



H-5 White & Chrome Modern Sofa
72"L x 31"D x 26"H



H-6 White & Chrome Modern Chair
35"L x 32"D x 27"H



LOUNGE

Contempo



I-1 Curved Sofa, White Leather
71"L x 34"D x 30"H



I-2 Curved Bench, White Leather
71"L x 34"D x 17"H



I-3 Round Ottoman, White Leather
40"L x 40"D x 17"H



I-4 Curved Sofa, Black Leather
71"L x 34"D x 30"H



I-5 Curved Bench, Black Leather
71"L x 34"D x 17"H



I-6 Round Ottoman, Black Leather
40"L x 40"D x 17"H



I-10 Da Vinci White & Chrome
Folding Sofa
74"L x 35"D x 36"H
Flat - 74"L x 48"D x 18"H



I-7 Cocktail Table, Chrome & Glass
45"L x 32"D x 18"H



I-8 End Table, Chrome & Glass
25"Diameter x 21"H



J-1B Black
Dynamic Chair
23"L x 24"D x 32"H



J-2G Green
Dynamic Chair
23"L x 24"D x 32"H



J-2O Orange
Dynamic Chair
23"L x 24"D x 32"H



J-4W White
Dynamic Chair
23"L x 24"D x 32"H

SEATING



K-12 Stage Chair
Mocha Leather
28"L x 26"D x 32"H



K-13 Black Tub Chair
25"L x 25"D x 33"H



I-9 Glove Chair
White Leather & Chrome
30"L x 30"D x 32"H



K-15 Black Tulip Chair
22"L x 19"D x 36"H



J-10 White Cube
18"L x 18"D x 17"H



J-11 Black Leather Cube
18"L x 18"D x 18"H



G-4 LED Glow Cube
Adjustable Colors
20"L x 20"D x 20"H





L-7W Table, White & Chrome
30"Diameter Top x 29"H



L-9WL Anaheim Chair
White Leather
18"L x 20"D x 36"H



L-9W White & Chrome Chair
16"L x 18"D x 31"H



M-5 Tall Bar Table
White & Chrome
30" Diameter x 42"H



M-6 Curve Bar Stool
White & Chrome
17"L x 18"D x 35"H



M-14 Crescent Stool
White & Chrome
22"L x 19"D x 40"H



L-12W White & Chrome
Bar Stool
16"L x 18"D x 42"H



L-18 White & Chrome Swivel Stool
15"L x 15"D x 25"-33"H



L-18B White Chrome Swivel
Stool (With Back)
23"L x 17"D x 42"H



L-19 Black & Chrome Swivel Stool
15"L x 15"D x 25"-33"H



L-20 Table, Chrome
30"Diameter Top x 29"H



L-21 Chrome Chair
24"L x 18"D x 29"H



L-22 Tall Bar Table, Chrome
28"Diameter x 42"H



L-23 Chrome Bar Stool
20"L x 16"D x 39"H



Table, Black

- K-1 24"Diameter Top x 29"H
- K-2 30"Diameter Top x 29"H
- K-3 36"Diameter Top x 29"H
- K-4 42"Diameter Top x 29"H



K-5 Black Euro Chair
22"L x 23"D x 28"H



K-6 Jet Black Chair
16"L x 18"D x 31"H



Tall Bar Table, Black

- K-7 24"Diameter Top x 42"H
- K-8 30"Diameter Top x 42"H
- K-9 36"Diameter Top x 42"H



K-10 Black Bar Stool
21"L x 20"D x 41"H



K-11 Jet Black Bar Stool
16"L x 18"D x 42"H



Table, Maple & Chrome

- L-1 30"Diameter Top x 29"H
- L-2 36"Diameter Top x 29"H



L-3 Maple & Chrome Chair
16"L x 18"D x 31"H



Tall Bar Table
Maple & Chrome

- L-4 30"Diameter Top x 42"H
- L-5 36"Diameter Top x 42"H



L-6 Maple & Chrome
Bar Stool
16"L x 18"D x 42"H



Table, Black & Chrome

- L-7 30"Diameter Top x 29"H
- L-8 36"Diameter Top x 29"H



L-9 Black & Chrome Chair
16"L x 18"D x 31"H



Tall Bar Table
Black & Chrome

- L-10 30"Diameter Top x 42"H
- L-11 36"Diameter Top x 42"H



L-12 Black & Chrome
Bar Stool
16"L x 18"D x 42"H



L-14 Table, Black & Glass
42" Square Top
(Rounded Corners) x 29"H



L-15 Table, Chrome & Glass
36"Diameter Top x 29"H



L-17 Tall Bar Table, Chrome & Glass
28"Diameter x 42"H



M-1 Chair, Black & Blue
20"L x 20"D x 32"H



M-2 Bar Stool, Black & Blue
20"L x 22"D x 45"H - Swivel



M-3 Chair, Black & Red
20"L x 20"D x 32"H



M-4 Bar Stool, Black & Red
20"L x 22"D x 45"H - Swivel



Gelato Table
24"Diameter x 31" to 40" Adjustable Height
M-7 White
M-8 Grey
M-9 Black



Scoop Chair
17"L x 22" to 33" Adjustable Height
M-10 Red
M-11 Grey
M-12 Black
M-13 White



Pedestal, Black

N-1 12"L x 12"D x 30"H
N-2 12"L x 12"D x 36"H
N-3 12"L x 12"D x 42"H



Pedestal, Grey

N-4 12"L x 12"D x 30"H
N-5 12"L x 12"D x 36"H
N-6 12"L x 12"D x 42"H



Pedestal, Black

N-7 18"L x 18"D x 36"H
N-8 18"L x 18"D x 42"H



Pedestal, Grey

N-9 18"L x 18"D x 36"H
N-10 18"L x 18"D x 42"H



Pedestal, White

N-15 18"L x 18"D x 36"H
N-16 18"L x 18"D x 42"H



N-11 Pedestal, Black
24"L x 24"D x 42"H



N-12 Pedestal, Grey
24"L x 24"D x 42"H



N-13 Black Pedestal
Storage Kiosk with sliding Tray &
Locking Door
24"L x 24"D x 42"H



N-14 White Pedestal
Storage Kiosk with sliding Tray &
Locking Door
24"L x 24"D x 42"H



E-10 White Cube
With Optional Multi Plug Charging Station
20"L x 20"D x 20"H



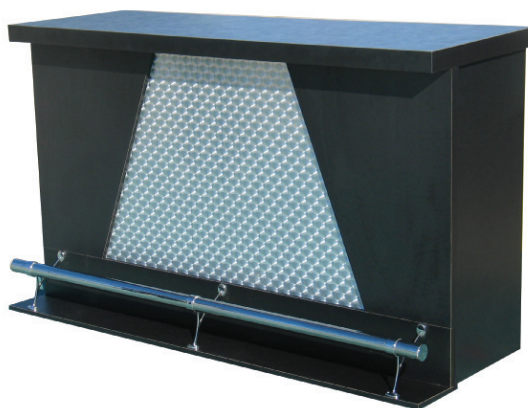
O-1 Martini Bar
50"L x 50"D x 47"H



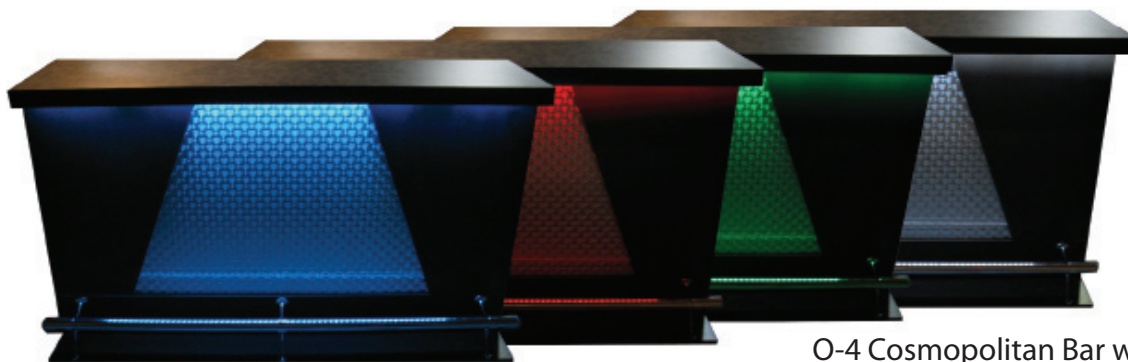
O-2 Martini Bar with colored
lighting option.
No Electric Required



Suggested Layout (3 Bars)



O-3 Cosmopolitan Bar
72"L x 27"D x 42"H



O-4 Cosmopolitan Bar with colored
lighting option. Electric Required



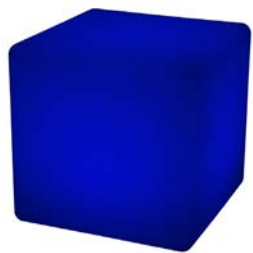
O-5 Reception Counter
48"L x 16"D x 42.5"H



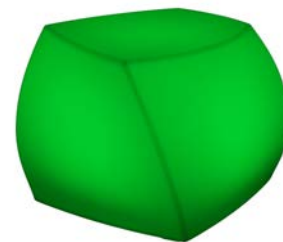
O-6 Contour Reception Counter
with Literature Holder - Black
45"L x 21"D x 41"H



O-7 Contour Reception Coun-
ter with Literature Holder - Grey
45"L x 21"D x 41"H



G-4 LED Glow Cube
20"L x 20"D x 20"H



G-5 LED Glow Twisted Cube
22"L x 22"D x 17"H



LED GLOW Furniture with Adjustable Colors



G-6 LED Glow Fluted Bar Table
26"L x 26"D x 43"H



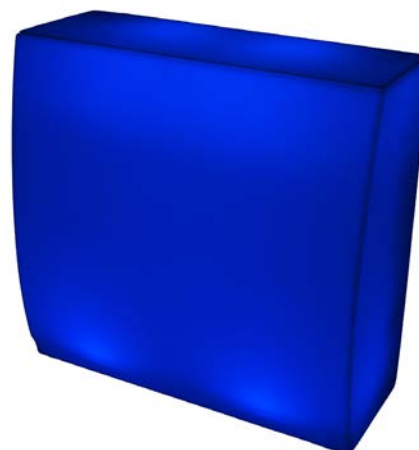
G-7 LED Glow Pedestal
12"L x 12"D x 38"H



G-8 LED Glow Cylinder Pedestal
15"Dia. x 38"H



G-9 LED Glow Curve Bar
64"L x 23"D x 42"H



G-10 LED Glow Straight Bar
48"L x 19"D x 42"H



LED GLOW



Conference Table, Maple
P-1 6 Ft.- 72"L x 36"D x 29"H
P-2 8 Ft.- 96"L x 48"D x 29"H



Conference Table, Mahogany
P-3 6 Ft.- 72"L x 36"D x 29"H
P-4 8 Ft.- 96"L x 48"D x 29"H
P-5 10 Ft.- 120"L x 48"D x 29"H



Conference Table, Honey Oak
P-6 6 Ft.- 72"L x 36"D x 29"H
P-6C 8 Ft.- 96"L x 36"D x 29"H



Conference Table, Black Oval
P-7 6 Ft.- 72"L x 36"D x 29"H
P-8 8 Ft.- 96"L x 48"D x 29"H
P-9 10 Ft.- 120"L x 48"D x 29"H



Conference Table, Grey Oval
P-10 6 Ft.- 72"L x 36"D x 29"H
P-11 8 Ft.- 96"L x 48"D x 29"H



Conference Table, Black & Glass
P-12 5 Ft.- 60"L x 36"D x 29"H



P-13 Chrome Table, Frosted Glass
53"L x 33"D x 29"H



P-14 Table, Honey Oak Round
42"Diameter Top x 29"H



P-15 Table, Mahogany Round
42"Diameter Top x 29"H



P-16 Conference Table, White
79"L x 36"D x 30"H



T-20 6.5' Montego Table
78"L x 35"D x 30"H



T-21 Montego Chair
20"L x 21"D x 34"H



Q-1 Leather Executive
25"L x 28"D x 43"H



Q-2 Mesh Executive
28"L x 23"D x 38"H



Q-3 White Leather Izzo
25"L x 28"D x 42"H



Q-4 Black Leather Izzo
25"L x 28"D x 42"H



Q-5 Black Jr. Executive
24"L x 25"D x 38"H



Q-6 Grey Jr. Executive
24"L x 25"D x 38"H



Q-7 Black Sled
24"L x 24"D x 32"H



Q-8 Grey Sled
24"L x 24"D x 32"H



Q-9 Black & Chrome Breuer
19"L x 23"D x 31"H



Q-10 Grey & Chrome Breuer
19"L x 23"D x 31"H



Drafting Stool
20"L x 23"D x 51"H Seat Height: 23"-33"
Q-11 Black
Q-12 Grey



Secretarial Chair
20"L x 23"D x 36"H Seat Height: 16"-21"
Q-13 Black
Q-14 Grey





O-8 Tall Computer Table
36"L x 30"D x 42"H



O-9 Computer Table
48"L x 30"D x 30"H



O-10 Parson Desk
48"L x 24"D x 29"H



O-11 Refrigerator
20"L x 20"D x 34"H



O-12 Coat Rack
21" Square Base x 68"H



O-13 Free Standing Mirror, Black
15"L x 71"H



O-14 Literature Stand,
6 Pocket
10"L x 9"D x 64"H



O-15 Literature Stand,
Silver Folding
11"L x 15"D x 60"H



O-16 Literature Stand,
Black Folding
11"L x 15"D x 60"H



iPad Stand
41"H x 14"Dia. Base
O-18 White
O-19 Black



R-1 Etagere, Black (Glass Shelves)
30"L x 14"D x 67"H



R-2 Etagere, Chrome (Glass Shelves)
30"L x 14"D x 67"H



Bookcase, 48"
36"L x 12"D x 48"H
R-3 Grey
R-4 Black



Bookcase, 72"
36"L x 12"D x 72"H
R-5 Grey
R-6 Black



Filing Cabinet, 2-Drawer
15"L x 25"D x 29"H
R-7 Grey
R-8 Black



R-9 Filing Cabinet, Black 4-Drawer
15"L x 25"D x 52"H



Storage Cabinet, 42"
36"L x 18"D x 42"H
R-10 Grey
R-11 Black



R-12 Storage Cabinet, Black 72"
36"L x 18"D x 72"H



S-1 Desk, Natural & Black
60"L x 30"D x 29"H



S-2 Credenza, Natural & Black
60"L x 20"D x 29"H



S-3 Desk, Honey Oak
60"L x 30"D x 29"H



S-4 Credenza, Honey Oak
66"L x 20"D x 29"H



S-5 Desk, Mahogany
60"L x 30"D x 29"H



S-6 Credenza, Mahogany
60"L x 20"D x 29"H



S-7 Desk, Grey
60"L x 30"D x 29"H



S-8 Credenza, Grey
60"L x 20"D x 29"H

EXPO Speciality Furniture

Item	Description	Advance Price	Standard Price	Item	Description	Advance Price	Standard Price	Item #	Description	Advance Price	Standard Price	Item #	Description	Advance Price	Standard Price
A-1	Black Suede Sofa	\$616.19	\$800.41	I-10	Da Vinci White Sofa	\$575.52	\$733.18	N-7	18x18x36 Black Pedestal	\$542.04	\$677.55	R-9	4-Dr Black File Cabinet	\$233.31	\$279.97
A-2	Black Suede Loveseat	\$649.68	\$844.58	J-1B	Dynamic Black Chair	\$216.00	\$280.80	N-8	18x18x42 Black Pedestal	\$575.07	\$718.83	R-10	42" Grey Storage Cabinet	\$411.41	\$534.82
A-3	Black Suede Chair	\$448.71	\$583.27	J-2G	Dymanic Green Chair	\$216.00	\$280.80	N-9	18x18x36 Grey Pedestal	\$542.04	\$677.55	R-11	42" Black Storage Cabinet	\$411.41	\$534.82
A-4	Black Suede Bench	\$422.15	\$548.04	J-30	Dynamic Orange Chair	\$216.00	\$280.80	N-10	18x18x42 Grey Pedestal	\$547.69	\$684.61	R-12	72" Black Storage Cabinet	\$444.67	\$578.07
A-5	Nickel/Glass Ckt Table	\$299.42	\$389.25	J-4W	Dynamic White Chair	\$216.00	\$280.80	N-11	24x24x42 Black Pedestal	\$609.84	\$762.30	S-1	Natural/Black Desk	\$555.55	\$666.66
A-6	Nickel/Glass End Table	\$281.24	\$366.13	J-10	White Cub Ottoman	\$163.50	\$212.55	N-12	24x24x42 Grey Pedestal	\$609.84	\$762.30	S-2	Natural/Black Credenza	\$510.51	\$612.61
A-7	Black Suede Corner	\$420.42	\$504.50	J-11	Black Leather Cube	\$163.50	\$212.55	N-13	24x24x42 Black w/Tray	\$609.84	\$762.30	S-3	Honey Executive Desk	\$555.55	\$666.66
A-8	Black Suede Armless	\$420.42	\$504.50	K-1	24" Black Table	\$205.59	\$246.70	N-14	24x24x42 White w/Tray	\$609.84	\$762.30	S-4	Honey Credenza	\$510.51	\$612.66
A-9	Blk/Half Round Ottoman	\$527.83	\$633.40	K-2	30" Black Table	\$234.26	\$298.27	N-15	18x18x36 White Pedestal	\$542.04	\$677.55	S-5	Mahogany Desk	\$555.55	\$666.66
A-10	Black/Glass Ckt Table	\$272.86	\$355.44	K-3	36" Black Table	\$254.67	\$331.19	N-16	18x18x42 White Pedestal	\$575.07	\$718.83	S-6	Mahogany Credenza	\$510.51	\$612.61
A-11	Black/Glass End Table	\$254.67	\$331.19	K-4	42" Black Table	\$277.20	\$332.64	O-1	Martini Bar	\$1,363.19	\$1,771.77	S-7	Grey Executive Desk	\$555.55	\$666.66
A-12	Black Floor Lamp	\$133.98	\$160.77	K-5	Black Euro Chair	\$182.49	\$237.23	O-2	Martini Bar w/Light Kit	\$1,727.88	\$2,073.45	S-8	Grey Credenza	\$510.51	\$612.61
B-1	Tan Suede Sofa	\$713.21	\$927.17	K-6	Jet Black Chair	\$203.28	\$264.26	O-3	Cosmopolitan Bar	\$1,334.02	\$1,600.83	T-20	6.5' Montego Table	\$938.30	\$1,125.96
B-2	Tan Suede Loveseat	\$713.62	\$927.06	K-7	24" Black Tall Bar Table	\$269.11	\$322.93	O-4	Cosmo Bar w/Light Kit	\$1,548.85	\$1,858.62	T-21	Montego Chair	\$264.00	\$316.80
B-3	Tan Suede Chair	\$471.47	\$612.89	K-8	30" Black Tall Bar Table	\$345.34	\$458.81	O-5	Reception Counter	\$450.45	\$585.58				
B-4	Natural Ckt Table	\$281.24	\$366.13	K-9	36" Black Tall Bar Table	\$286.44	\$343.72	O-6	Black Contour Reception	\$600.60	\$720.72				
B-5	Natural End Table	\$254.67	\$331.19	K-10	Black Barstool	\$264.49	\$343.31	O-7	Grey Contour Reception	\$600.60	\$720.72				
B-6	Green Suede Ottoman	\$233.31	\$279.97	K-11	Jet Black Bar Stool	\$281.24	\$366.13	O-8	42"h Computer Talbe	\$371.91	\$483.48				
B-7	Green Suede Chair	\$444.67	\$577.55	K-12	Mocha Stage Chair	\$250.63	\$300.76	O-9	30"h Computer Table	\$313.00	\$375.60				
C-1	Black Leather Sofa	\$808.78	\$1,051.33	K-13	Black Tub Chair	\$448.71	\$583.27	O-10	Parson Desk	\$386.92	\$503.29				
C-2	Black Leather Loveseat	\$729.96	\$949.69	K-15	Black Tulip Chair	\$269.11	\$322.93	O-11	Refrigerator	\$365.27	\$474.99				
C-3	Black Leather Chair	\$527.54	\$686.35	L-1	30" Maple/Chrome Table	\$229.26	\$298.27	O-12	Coat Rack	\$179.02	\$214.83				
C-6	Black/ Chrome Lamp	\$133.98	\$160.77	L-2	36" Maple/Chrome Table	\$254.67	\$331.19	O-13	Black Mirror	\$233.31	\$279.97				
D-4	Black Cube Ckt Table	\$272.86	\$355.44	L-3	Maple/Chrome Chair	\$202.40	\$263.04	O-14	Literature Stand	\$197.50	\$237.00				
D-5	Black Round Ckt Table	\$286.44	\$343.72	L-4	30" Maple/Chrome Bar Table	\$277.20	\$341.88	O-15	Silver folding Lit Stand	\$259.87	\$371.25				
D-6	Black Cube End Table	\$237.63	\$309.24	L-5	36" Maple/Chrome Bar Table	\$286.44	\$343.72	O-16	Black Folding Lit. Stand	\$259.87	\$371.25				
E-1	White Sofa	\$796.95	\$956.34	L-6	Maple/Chrome Bar Stool	\$264.11	\$322.93	O-18	Ipad Stand - White	\$189.00	\$245.24				
E-2	White Chair	\$510.51	\$612.61	L-7	30" Blk/Chrome Table	\$229.26	\$298.27	O-19	Ipad Stand - Black	\$189.00	\$245.24				
E-3	White Bench	\$376.53	\$451.83	L-7W	30" White/Chrome Table	\$229.26	\$298.27	P-1	6' Maple Conf. Table	\$546.31	\$655.57				
E-4	Red Sofa	\$796.95	\$956.34	L-8	36" Black/Chrome Table	\$254.67	\$331.19	P-2	8' Maple Conf. Table	\$617.92	\$741.51				
E-5	Red Chair	\$510.51	\$612.61	L-9	Black Chrome Chair	\$203.28	\$264.26	P-3	6' Mahogany Conf. Table	\$450.16	\$585.21				
E-6	Red Bench	\$376.53	\$451.83	L-9W	White/Chrom Chair	\$203.28	\$264.26	P-4	8' Mahogany Conf. Table	\$525.52	\$683.18				
E-7	White Square Ckt Table	\$269.11	\$322.93	L-9WL	White Anaheim Chair	\$203.28	\$334.02	P-5	10' Mahogany Conf. Table	\$836.33	\$1,087.26				
E-8	White Rectangle Ckt Table	\$269.11	\$322.93	L-10	30" Blk/Chrome Tall Bar Table	\$278.35	\$343.72	P-6	6' Honey Oak Conf. Table	\$450.16	\$585.21				
E-9	White End Table	\$250.63	\$300.76	L-11	36" Blk/Chrome Tall Bar Table	\$286.44	\$343.72	P-6C	8' Honey Oak Conf. Table	\$575.52	\$733.18				
E10	White Cube End/Charger	\$337.50	\$438.75	L-12	Black/Chrome Bar Stool	\$281.24	\$366.13	P-7	6' Black Conf. Table	\$492.32	\$640.44				
F-1	Barcelona Chair Red	\$795.79	\$1,034.53	L-12W	White/Chrome Bar Stool	\$281.24	\$366.13	P-8	8' Black Conf. Table	\$597.13	\$777.31				
F-2	Barcelona Ottoman Red	\$315.00	\$409.90	L-14	Black/Glass Table	\$316.47	\$411.18	P-9	10' Black Conf. Table	\$885.88	\$1,063.51				
F-3	Barcelona Chair White	\$795.79	\$1,034.53	L-15	Chrome/Glass Table	\$299.42	\$389.23	P-10	6' Grey Conf. Table	\$492.32	\$640.44				
F-4	Barcelona Ottoman White	\$315.31	\$409.90	L-17	Chrome/Glass Tall Bar Table	\$345.34	\$458.81	P-11	8' Grey Conf. Table	\$597.71	\$777.31				
F-5	Barcelona Chair Black	\$795.79	\$1,034.53	L-18	White/Chrome Swivel Stool	\$233.31	\$279.97	P-12	36x60 Glass Table	\$457.09	\$594.24				
F-6	Barcelona Ottoman Black	\$315.31	\$409.90	L-18B	White Swivel Stool w/Back	\$352.85	\$458.71	P-13	Frosted Glass Table	\$404.25	\$477.01				
G-1	Red Swirl Sofa	\$796.95	\$910.80	L-19	Black/Chrome Swivel Stool	\$233.31	\$279.97	P-14	42" Dia. Honey Table	\$417.24	\$526.39				
G-2	Red Swirl Chair	\$510.51	\$583.44	L-20	30" Chrome Table	\$254.67	\$331.19	P-15	42" Dia. Mahogany Table	\$376.87	\$489.95				
G-3	Red Swirl Bench	\$376.53	\$430.32	L-21	Chrome/Chrome Chair	\$203.28	\$264.26	P-16	6.5' White Conf. Table	\$817.50	\$1,060.10				
G-4	LED Glow Cube	\$277.50	\$342.00	L-22	42"H x 28" Dia. Chrome Tall Ba	\$286.44	\$343.72	Q-1	Leather Executive Chair	\$348.81	\$418.57				
G-5	LED Glow Twist Cube	\$313.00	\$375.60	L-23	Chrome/Chrome Bar Stool	\$264.11	\$322.93	Q-2	Mesh Executive Chair	\$386.92	\$503.29				
G-6	LED Fluted Bar Table	\$367.50	\$459.37	M-1	Blue/Black Chair	\$246.29	\$320.79	Q-3	White/Leather Exec. Chair	\$450.45	\$683.18				
G-7	LED Glow Pedestal	\$352.50	\$440.62	M-2	Blue/Black Bar Stool	\$281.24	\$366.13	Q-4	Black/Leather Exec. Chair	\$450.45	\$683.18				
G-8	LED Cylinder Pedestal	\$352.50	\$440.62	M-3	Red/Black Bar Stool	\$246.29	\$320.79	Q-5	Black Jr. Executive Chair	\$352.85	\$458.71				
G-9	LED Glow Curve Bar	\$1,462.50	\$1,828.12	M-4	Red/Black Chair	\$281.24	\$366.13	Q-6	Grey Jr. Executive Chair	\$352.85	\$458.71				
G-10	LED Glow Straight Bar	\$1,312.50	\$1,640.62	M-5	30" White/Chrome Tall Bar	\$345.34	\$458.81	Q-7	Black Sled Chair	\$184.22	\$240.24				
H-1	Black Sectional Loveseat	\$698.77	\$838.53	M-6	White Curve Bar Stool	\$340.72	\$442.94	Q-8	Grey Sled Chair	\$184.22	\$240.24				
H-2	Black Sectional Corner	\$510.51	\$612.61	M-7	White Gelato Table	\$304.04	\$355.16	Q-9	Black Chrome Breuer Chair	\$225.22	\$292.79				
H-3	White Sectional Loveseat	\$698.77	\$838.53	M-8	Grey Gelato Table	\$304.04	\$355.16	Q-10	Grey Chrome Breuer Chair	\$225.22	\$292.79				
H-4	White Sectional Corner	\$510.51	\$612.61	M-9	Red Gelato Table	\$304.04	\$355.16	Q-11	Black Drafting Stool	\$269.11	\$322.93				
H-5	Wht/Chrm Modern Sofa	\$712.50	\$926.25	M-10	Red Scoop Chair	\$258.72	\$336.33	Q-12	Grey Drafting Stool	\$269.11	\$322.93				
H-6	Wht/Chrm Modern Chair	\$412.50	\$536.25	M-11	Grey Scoop Chair	\$258.72	\$336.33	Q-13	Black Secretarial Chair	\$224.07	\$268.88				
I-1	White Curve Sofa	\$761.14	\$913.37	M-12	Black Scoop Chair	\$258.72	\$336.33	Q-14	Grey Secretarial Chair	\$224.07	\$268.88				
I-2	White Curve Bench	\$492.03	\$590.43	M-13	White Scoop Chair	\$258.72	\$336.33	R-1	Black Etagere	\$286.44	\$343.72				
I-3	White Round Ottoman	\$376.53	\$451.83	M-14	White crescent Stool	\$276.00	\$331.00	R-2	Chrome Etagere	\$286.44	\$343.72				
I-4	Black Curve Sofa	\$761.14	\$913.37	N-1	12x12x30 Black Pedestal	\$269.11	\$336.38	R-3	48" Grey Bookcase	\$233.31	\$279.97				
I-5	Black Curve Bench	\$492.03	\$590.43	N-2	12x12x36 Black Pedestal	\$286.44	\$358.05	R-4	48" Black Bookcase	\$233.31	\$279.97				
I-6	Black Round Ottoman	\$376.53	\$451.83	N-3	12x12x42 Black Pedestal	\$304.92	\$381.15	R-5	72" Grey Bookcase	\$343.84	\$446.98				
I-7	Chrome/Glass Ckt Table	\$313.00	\$375.60	N-4	12x12x30 Grey Pesdestal	\$269.11	\$336.38	R-6	72" Black Bookcase	\$343.84	\$446.98				
I-8	Chrome/Glass End Table	\$277.20	\$332.64	N-5	12x12x36 Grey Pedestal	\$286.44	\$358.05	R-7	2-Dr Grey File Cabinet	\$286.44	\$372.37				
I-9	Wht/Chome Glove Chair	\$438.90	\$526.68	N-6	12x12x42 Gre Pedestal	\$304.92	\$381.15	R-8	2-Dr Black File Cabinet	\$286.44	\$372.37				

Please contact us if you have any questions.

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