

DISASTER RECOVERY PLANNING (DRP) COMMITTEE

Presenter: Angus Steele
Date: January 26th, 2014
Venue: Half Moon Hotel, Jamaica

Committee Members



- ❑ Lianne Dieffenthaller (CANTO)
- ❑ Angus Steele - Chair (LIME Grenada)
- ❑ Sherry Rolle – Vice Chair (BTC)
- ❑ Gary (CTU)
- ❑ Andrew (Digicel)
- ❑ Jose Tarifa (Basel Convention Regional Centre for the Caribbean – BCRC-Caribbean)
- ❑ Khaliqa Mohammed (Basel Convention Regional Centre for the Caribbean – BCRC- Caribbean)

Meeting Agenda - Notes

- Disaster Recovery Inventory Data Collection Template
- Intent of the template – information without any fear of competition, confidentiality or risk to the business/organization
- Aim to collect data on assets, skillsets, resources, key contacts etc.
- Consideration for Disaster transport information inc. shipping routes

Need to understand/agree:

- How the database would be managed, accessed (members area)
- CANTO to provide facilitation if required or the member use the information directly
- National interest first before member. No use to competitive advantage

Committee Agrees to:

- Distribute the template for feedback to finalize and send to CANTO
- Work with CTU on Policy for sharing/integration with National Agencies

Meeting Agenda - Notes

- **Partnership With Disaster Recovery Organizations**

- DRP must partner with various key organizations in the Region that addresses the most frequent disasters (Hurricanes, Earthquakes, Floods)
- Develop an “Action Plan” at the time of a Disaster (who’s called, when, how to mobilize resources) and especially for seasons like Christmas
- Action Plan must be tested similarly to annual Hurricane Preparedness Plans (inc. CANTO Office which must have a “Call Out” schedule)

Committee Agrees to:

- Shift focus away from just the Atlantic Hurricane Season
- Partner with key organizations to include UWI Seismic Office, CDEMA, CTU, CARMEN (Ham Radio Operators), StormCarib/Weather Underground
- Develop policy on Emergency Communications/SMS Blasts

Meeting Agenda - Notes

- **Recruitment of DRP Committee Members**
- To address continuity and new participation from members
- Aligning membership of CANTO to committees in general than persons simply pick and choose
- Develop a Policy Paper that makes “DRP Membership” beneficial allowing CANTO members to value their representative participation (align representatives to job responsibility)

Committee Agrees to:

- Develop Terms of Reference for the DRP
- Identify the mandate of the DRP
- Utilize IT via the Marketing Committee re eAlerts, e-mail blasts
- Policy Paper to be developed to attract national interest in CANTO DRP Committee and other Committees

Meeting Agenda - Notes

- **Memorandum of Understanding**
- Establish MOU's with Regional entities to support the work of the Committee (CDEMA at start of Atlantic Hurricane Season, UWI Seismic Center at the start of each year etc.)
- Establish a general joint working relationship of the key national organizations using the Inventory Data Collection template
- Develop a Governance Structure for “how to” work together and re sponsorship of working together for CANTO

Committee Agrees to:

- CANTO should drive this activity at the high level with input from the Committee
- Determine the “How To Prepare to Act” document for CANTO Secretariat

Meeting Agenda - Notes

- **Next Steps**
- E-mail interaction of current members of the DRP
- First Conference Call to agree owners of actions from presentation to the Board – start of May 2014. Second call prior to next CANTO Conference

DRP Committee



If persons want to join the Disaster Recovery Planning Committee please contact:

Gail Edwards:

(868) 622-0929 (Office)

(868) 622-3751 (Fax)

Email: gedwards@canto.org

QUESTIONS?