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| **\\CANTOSVR1\RedirectedFolders\ldieffenthaller\My Documents\LOGOS\canto-logo.gif** | **30th Annual General Meeting;** **CANTO IDB Broadband Infrastructure Inventory and Public Awareness in the Caribbean Project Update & Caribbean E-Waste Consultation****1st – 4th February, 2014****Secrets Resort and Spa.****St. James, Montego Bay, Jamaica****Co-hosted by: LIME** |  |

**DRAFT PROGRAMME OF ACTIVITIES**

**Strategic Alliances for Sustainable Broadband Infrastructure Development**

**Saturday 1st February 2014**

| **Time** | **Event** | **Location** |
| --- | --- | --- |
| 1:00 pm – 5:00 pm  | **REGISTRATION/CANTO SECRETARIAT** |  |

**Sunday 2nd February, 2014**

| **Time** | **Event** |  |
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| **8.00 am – 9:00 am** | **Marketing and Communications Committee Meeting** |  |
| **9:00 am – 10:00 am** | **Regulations and Emerging Technologies Committee Meeting** |
| **8:00 am – 9:00 am** | **Financial Advisory Committee Meeting** |
| **10.00 am –11:00 am** | **Disaster Preparedness Committee Meeting** |
| **9.00 am – 10:00 am** | **Human Resource Committee Meeting** |
| 11:00 am – 3:00 pm | **BOARD OF DIRECTORS MEETING** |
| 5:00 pm – 6:00 pm | **Press Conference** |
| 6:00 pm – 7:00 pm | **Opening Ceremony**Master of Ceremonies: * Flag Show
* Opening Prayer –
* National Anthem –
* CANTO Song
* Welcome Remarks:
* Opening Remarks: ***Ms. Regenie Fräser, Sec Gen, CANTO***
* Chairman Remarks: ***Mr. Dirk Currie, Chairman, CANTO Board of Directors***
* Feature Address:
* Cultural presentation
* Vote of Thanks: ***Mrs. Karen Bevans, Vice Chair, CANTO***
* Group Photo Session
 |
| 7:00 pm - 9:00 pm | **COCKTAIL RECEPTION****Sponsored By: LIME** |  |

**Monday 03rd February, 2014**

| **Time** | **Event** | **Location** |
| --- | --- | --- |
| 9:00 am – 9:15 am | **Annual General Meeting Proceedings** **20th Annual General Meeting** OpeningMr. Dirk Currie, CANTO Chairman  |  |
| 9:15 am – 9:30 am | Confirmation of Minutes of the 29th AGM |
| 9:30am – 9:45 am | Matters Arising from the 29th AGM Minutes |
| 9:45 am – 10:15 am | **COFFEE BREAK** |
| 10:15 am – 10:50 am | **Presentation of Committee Reports**Disaster Preparedness – *Angus Steele*Financial Advisory– *Helma Etnel*Marketing and Communications – *Julian Wilkins*Human Resources *- Linus Rogers* Regulations and Emerging Technologies – *Melesia Sutherland – Campbell* |
| 10:50 am – 11:00 am  |  |
| 11:00 am – 11: 15 am | **Secretariat Report 2013**Ms. Regenie Fräser, Secretary General, CANTO |
| 11:15 am – 11:30 am | **Presentation of CANTO IDB Broadband Infrastructure Inventory and Public Awareness in the Caribbean (BIIPAC) Project** Ayanna Samuels, BIIPAC Regional Coordinator |
| 11: 30 am – 12:00 | **Chairman’s Report 2013**Mr. Dirk Currie, CANTO Chairman |
| 12:00 – 1:00 pm | **LUNCH** |
| 1:00 pm – 1:15 pm | **Presentation of Audited Financial Statements for the year ended 2012/2013:**Mr. Davidson CharlesTreasurer, Board of Directors |
| 1:15 pm – 1:30 pm | **Resolution to Adopt the Audited Financial Statements for the year ended 2012/2013**Jimmy Rodrigues, Finance and Administration Manager, CANTO |
| 1:30 pm – 1:45 pm | **Resolution to Appoint Auditors 2013/2014**Mr. Davidson Charles Treasurer, Board of Directors |
| 1:45 pm – 2:15 pm | **Presentation of the 2013/2014 Budget**Mr. Davidson Charles Treasurer, Board of Directors |
| 2:15 pm – 2:30 pm | **Election of Officers** |
| 2:45 pm – 3:15 pm | **COFFEE BREAK** |

**Tuesday 04th February, 2014**

| **Time** | **Event** | **Location** |
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| 9:00 am – :12:00 am  | **“Pardon the e-Waste Interruption!”****Creating an Enabling Environment for the sound management of e-Waste in the Caribbean Region****Jonelle René Jones**Research AnalystBasel Convention Regional Centre for Training andTechnology Transfer for the Caribbean RegionJonelle René Jones |  |
| 12:00 pm - 01:00 pm | **LUNCH** |
| 1:00 pm – 3:00 pm | **A look into the future of CANTO** * **Voice of the Secretariat: Three Decades of CANTO.**
* **Members Voices: How can we serve you?**
* **What’s Next: The Future of CANTO?**
 |
| Julian Wilkins**Julian Wilkins, CANTO Director**  | Karen Bevans**Karen Bevans, CANTO Vice Chair** | **http://www.winne.com/imagesint/suriname/dirk_big.jpg****Dirk Currie, CANTO Chair**  |
| 3:00 pm – 3:15 pm | **Announcement of Host and venue for 2015 AGM** **Regenie Fräser, Secretary General, CANTO** |
| 7:00 pm – 9:00 pm | **COCKTAIL RECEPTION** |  |