



**32<sup>nd</sup> Annual General Meeting**  
**31<sup>st</sup> January – 2<sup>nd</sup> February 2016**  
**BIIPAC Component 4 Workshop**  
**3<sup>rd</sup> – 4<sup>th</sup> February 2016**  
**Marriott Hotel**  
**Port-au-Prince, Haiti**  
**Co-hosted by: DIGICEL**



**DRAFT PROGRAMME OF ACTIVITIES**

**Saturday 30<sup>th</sup> January, 2016**

<b>Time</b>	<b>Event</b>	<b>Location</b>
	<b>CANTO SECRETARIAT</b>	<b>Kowosol</b>
1:00 pm – 5:00 pm	<b>REGISTRATION</b>	<b>Foyer 2</b>
9:00 am – 5:00 pm	<b>129<sup>th</sup> Board of Directors Meeting</b>	<b>Bwa Kayiman</b>
7:00 pm – 9:00 pm	<b>Hosting of Directors by Digicel Haiti</b>	

**Sunday 31<sup>st</sup> January, 2016**

<b>Time</b>	<b>Event</b>	
9:00 am – 4:00 pm	<b>REGISTRATION</b>	<b>Foyer 2</b>
5:00 pm – 5:45 pm	<b>Media Conference</b>	<b>Ayizan 3</b>
6:00 pm – 7:00 pm	<b>Opening Ceremony</b> Master of Ceremonies: Elon Parkinson, Digicel, Jamaica <ul style="list-style-type: none"> <li>• Flag Show</li> <li>• Opening Prayer</li> <li>• National Anthem</li> <li>• CANTO Song</li> <li>• Opening Remarks: <i>Mrs. Teresa Wankin, Secretary General Ag., CANTO</i></li> <li>• Chairman's Remarks: <i>Mr. Julian Wilkins, Chairman, CANTO Board of Directors</i></li> <li>• Address: <i>Mr. Jean Marie Guillaume, General Director, CONATEL</i></li> <li>• Address: <i>Mr. Gerard Laborde, Head of Corporate Affairs, Digicel Haiti</i></li> <li>• Feature Address: <i>Honorable Minister Jacques Rousseau, Minister of Public Works, Transport &amp; Communication</i></li> <li>• Cultural Performance</li> <li>• Vote of Thanks: <i>Ms. Rochelle Cameron, Director, CANTO Board</i></li> <li>• Group Photo Session</li> </ul>	<b>Ayizan 1</b>
7:00 pm - 9:00 pm	<b>COCKTAIL RECEPTION &amp; EXHIBITION VIEWING</b> <b>Sponsored By: Digicel, Haiti</b>	<b>Ayizan Terrace</b>

## Monday 1<sup>st</sup> February, 2016

Time	Event	Location
8:00 am – 10:00 am	<b>Regulations and Emerging Technologies Committee Meeting</b>	<b>Ayizan 3</b>
9:30 am – 10:30 am	<b>Technology Trends Committee Meeting</b>	<b>Ayizan 1</b>
10:30 am – 12:30 pm	<b>Disaster Recovery Planning Committee Meeting</b>	<b>Ayizan 3</b>
8:00 am – 10:00 am	<b>Marketing and Communications Committee Meeting</b>	<b>Ayizan 2</b>
9:30 am – 10:30 am	<b>Human Resource Committee Meeting</b>	<b>Bwa Kayiman</b>
10:30 am – 12:30 pm	<b>Corporate Social Responsibility Committee Meeting</b>	<b>Ayizan 2</b>
8:00 am – 9:30 am	<b>Vendor/Supplier Committee Meeting</b>	<b>Ayizan 1</b>
11:00 am – 12:00 noon	<b>Financial Advisory Committee Meeting</b>	<b>Bwa Kayiman</b>
1:00 pm – 2:00 pm	<b>LUNCH</b>	<b>Ayizan 1</b>
3:00 pm – 5:00 pm	<b>Presentation of Committee Chairs Report to the Board.</b>	<b>Bwa Kayiman</b>
9:00 am – 4:00 pm	<b>EXHIBITION VIEWING</b>	
6:45 pm	<b>Monday Night Dinner Sponsored By DIGICEL HAITI</b>	<b>La Sirene Pergola</b>

## Tuesday 2<sup>nd</sup> February, 2016

Time	Event	Location
9:00 am – 12:00 PM	<p><b>The Paradigm Shift – Positioning the Caribbean Telecom Landscape</b>  <b>Chair: <i>Leon Williams, CANTO Vice-Chair</i></b></p> <ul style="list-style-type: none"> <li>• <b>Connecting the Dots: Finance and Operations in Telecoms</b> <i>Don van Splunteren NAAP Global</i></li> <li>• <b>Regional Opportunity to participate in Hack Summit Virtual Hackathon, <i>E.Jay Saunders, DSS</i></b></li> <li>• <b>Cybersecurity &amp; the Internet of Things, <i>Shernon Osepa, Internet Society</i></b></li> <li>• <b>Ayitic - Internet for Development in Haiti – <i>Kevon Swift, LACNIC</i></b></li> <li>• <b>IANA Stewardship Transition, and Regional Strategy Projects, <i>Albert Daniels, ICANN</i></b></li> <li>• <b>CANTO-ECLAC Project on Disaster Risk Management in the Caribbean Telecoms Sector, <i>Robert Williams, ECLAC</i></b></li> </ul>	<b>Ayizan 1</b>
12:00 pm -1:00pm	<b>LUNCH</b>	<b>Ayizan 2&amp;3</b>
1:00 pm – 1:10 pm	<p><b>Annual General Meeting Proceedings</b>  <b>32<sup>nd</sup> Annual General Meeting Opening</b>            Mr. Julian Wilkins, CANTO Chairman</p>	<b>Ayizan 1</b>
1:10 pm – 1:15 pm	Confirmation of Minutes of the 31st AGM	
1:15 pm – 1:25 pm	Matters Arising from the 31st AGM Minutes	
1:25 pm – 1:50 pm	<p><b>Presentation of Committee Reports</b></p> <ul style="list-style-type: none"> <li>• <b>Disaster Recovery Planning</b> – Ms. <i>Heather Wallen-Bryan</i></li> <li>• <b>Financial Advisory</b> – Mr. <i>Denelle Richards</i></li> <li>• <b>Marketing and Communications</b> – Mr. <i>Joseph Samuel</i></li> <li>• <b>Human Resources</b> - Mr. <i>Linus Rogers</i></li> <li>• <b>Regulations and Emerging Technologies</b> – Ms. <i>Melesia Sutherland</i></li> <li>• <b>Corporate Social Responsibility</b> – Mrs. <i>Teresa Wankin</i></li> <li>• <b>Vendors/Suppliers Committee Meeting-</b> Mr. <i>Benny Grogan</i></li> <li>• <b>Technology Trends Committee -</b></li> </ul>	
1:50 pm – 2:00 pm	<p><b>Secretariat Report 2015</b>            Mrs. Teresa Wankin, Ag. Secretary General, CANTO</p>	
2:00 pm – 2:10pm	<p><b>Presentation of CANTO IDB Broadband Infrastructure Inventory and Public Awareness in the Caribbean (BIIPAC) Project</b>            Ms. Ayanna Samuels, BIIPAC Regional Coordinator</p>	
2:10 pm – 2:40 pm	<b>Coffee Break</b>	<b>Foyer 1</b>
2:40 pm – 2:55 pm	<p><b>Chairman’s Report 2015</b>            Mr. Julian Wilkins, CANTO Chairman</p>	
2:55 pm – 3:15 pm	<p><b>Review of Bylaws</b>  <b>Mr. Charles Carter, CANTO Director</b></p>	
3:15 pm – 3: 25 pm	<p><b>Presentation of Audited Financial Statements for the year ended 2014/2015:</b>            Mrs. Helma Etnel            Treasurer, Board of Directors</p>	

Updated on: 30 January

3:25 pm – 3:35 pm	<b>Resolution to Adopt the Audited Financial Statements for the year ended 2014/2015</b> Mr. Jimmy Rodrigues, Finance and Administration Manager, CANTO	
3: 35 pm – 3:45 pm	<b>Resolution to Appoint Auditors 2015/2016</b> Mrs. Helma Etnel Treasurer, Board of Directors	
3:45 pm – 4:00 pm	<b>Presentation of the 2015/2016 Budget</b> Mrs. Helma Etnel, Treasurer, Board of Directors	
4:00 pm – 4:15 pm	<b>Tell us What you Think – Completion of Evaluation</b>	
4:15 pm – 4:45 pm	<b>Election of Officers – Mr. Linus Rogers</b>	
4:45 pm – 5:00 pm	<b>Presentation of Directors and Close of AGM Proceedings</b>	
9:00 am – 4:45 pm	<b>EXHIBITION VIEWING</b>	



## CANTO BROADBAND INFRASTRUCTURE INVENTORY AND PUBLIC AWARENESS PROJECT (BIIPAC) WORKSHOP

**Day 1: Wednesday 3<sup>rd</sup> February 2016**

**BIIPAC COMPONENT 4: *Public Policy Recommendations For The Design Of National Broadband Strategies*** Facilitators: Claire Downes Haynes & Yacine Khelledi

Time	Event	Location
9:00 am – 9:30 am	<b>Workshop Opening Project Overview Summary and Outputs from Components 1- 4</b>	<b>Ayizan 1</b>
9:30:00 – 12:00 pm	<b>Review and Discussion of Component 4 Tranche A’ s Findings – Claire Downes-Haynes</b>	
12:00 pm – 1:00 pm	<b>LUNCH</b>	<b>Ayizan 2</b>
1:00 pm – 4:10 pm	<b>Review and Discussion of Component 4 Tranche B’ s Findings – Yacine Khelladi</b>	
4:10 pm – 4:20 pm	<b>Coffee Break</b>	
4:20pm – 5:05 pm	<b>Discussion of outstanding critical issues – Ayanna Samuels</b>	

**Day 2: Thursday 4<sup>th</sup> February 2016**

**BIIPAC: *Next Steps towards Implementation of BIIPAC Report Recommendations***  
Facilitators: Claire Downes Haynes & Yacine Khelledi

Time	Event	Location
9:00 am – 12:00 am	<b>Review of Key Recommendations emanating from BIIPAC Study across all 4 Components for all 8 beneficiary countries.</b>	<b>Ayizan 1</b>
12:00 pm – 1:00 pm	<b>LUNCH</b>	<b>Ayizan 2</b>
1:10 pm – 4:10 pm	<b>Discussion of Next Steps towards implementation of report recommendations incorporating all involved stakeholders</b>	
4:10 pm – 4:20 pm	<b>Coffee Break</b>	
4:20pm – 5:05 pm	<b>Summary of and Agreement on Road Map for Future Work</b>	

