



31st Annual General Meeting

Improving lives through Broadband Innovation

25th to 29th January, 2015
 Torarica Hotel
 Paramaribo, Suriname
 Co-hosted by: TELESUR



Provisional Instructions to Participants

AGM Registration Hours	<p>1:00 pm – 5:00 pm Saturday 24th January, 2015 8:00am – 4:00pm Sunday 25th January, 2015</p>
Registration Area	Location:
CANTO Secretariat	Location:
Dress Code	<p>AGM Meetings - Business Attire Opening Ceremony – Closing Ceremony -</p>
Opening Ceremony & Cocktail Reception	<p>Sunday 25th January, 2015 6:00p.m. to 7:00p.m.</p> <p>7:00pm-9:00pm – Cocktail Reception sponsored by Location:</p>
Closing Cocktails	<p>Tuesday 27th January, 2015 8:00 pm – 11:00 pm Location:</p>
AGM Proceedings	<p>1:00 pm – 6:00 pm Monday 26th January, 2015. LOCATION:</p>
AGM Evaluation Forms:	Please complete the CANTO AGM Evaluation Form and return to CANTO staff on the 27 TH January, 2015



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Committee Meetings:	<p>Sunday 26th January, 2015</p> <table border="1"> <tr> <td data-bbox="613 468 862 527">11.00am – 12:00pm</td> <td data-bbox="862 468 1500 527"><i>Marketing and Communications Committee Meeting</i></td> </tr> <tr> <td data-bbox="613 527 862 621">9:00 – 10:00</td> <td data-bbox="862 527 1500 621"><i>Regulations and Emerging Technologies Committee Meeting</i></td> </tr> <tr> <td data-bbox="613 621 862 680">8:00 – 9:00 am</td> <td data-bbox="862 621 1500 680"><i>Financial Advisory Committee Meeting</i></td> </tr> <tr> <td data-bbox="613 680 862 739">10.00 – 11:00</td> <td data-bbox="862 680 1500 739"><i>Disaster Recovery Planning Committee Meeting</i></td> </tr> <tr> <td data-bbox="613 739 862 798">9.00 – 10:00</td> <td data-bbox="862 739 1500 798"><i>Human Resource Committee Meeting</i></td> </tr> <tr> <td data-bbox="613 798 862 867">1:00 – 2:00</td> <td data-bbox="862 798 1500 867"><i>Corporate Social Responsibility Committee Meeting</i></td> </tr> <tr> <td data-bbox="613 867 862 930">2:00pm – 3:00pm</td> <td data-bbox="862 867 1500 930"><i>Committee Chairs Presentation to BOD</i></td> </tr> </table>	11.00am – 12:00pm	<i>Marketing and Communications Committee Meeting</i>	9:00 – 10:00	<i>Regulations and Emerging Technologies Committee Meeting</i>	8:00 – 9:00 am	<i>Financial Advisory Committee Meeting</i>	10.00 – 11:00	<i>Disaster Recovery Planning Committee Meeting</i>	9.00 – 10:00	<i>Human Resource Committee Meeting</i>	1:00 – 2:00	<i>Corporate Social Responsibility Committee Meeting</i>	2:00pm – 3:00pm	<i>Committee Chairs Presentation to BOD</i>
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VISA Requirements	<p>Please check for visa requirements for entry into Suriname via http://www.visitsurinameonline.com/en/entry-requirements</p>														
Health Entry Requirements	<p>Vaccination <i>Travelers arriving from Guyana, French Guiana, and Brazil are required to show proof of a yellow fever vaccination.</i></p>														
Hotel Arrangements : <i>Torarica Hotel</i>	<p><i>Participants are required to make their reservations via the link:</i></p> <p><i>Or copy and paste the following link into the web browser</i></p> <p><i>Group Code :</i></p>														
Hotel Reservation Deadline	<p><i>The cut-off date to make reservations on line is</i></p>														
Shipping	<p>If you are Shipping any Items for the event please ship to</p> <p>Please note that If you are shipping any promotional items a duty waiver is required and that (23 working days is needed to process same)</p>														



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Ground Transfers:	Complimentary bus transportation from the international airport to the Torarica hotel is available.
Hotel Check-in/Check out	The hotel's check-in time is 17.00 hours (5.00 pm) and check-out time is 13.00 hours (1:00pm). Should you require a later check-out until 19.00 hrs (7:00 pm), half the applicable rate per room will be charged. Thereafter, a full-night's rate will apply. Early check-in and late check-out requests are subject to availability, determined by the day's arrival and departure pattern of the hotel.
Currency	<p><i>The official currency of Suriname is the Surinamese Dollar (SRD). USD \$1 = SRD \$ 3.27</i></p> <p>Surinam Dollar (SRD; symbol S\$) = 100 cents. Notes are in denominations of S\$100, 50, 20, 10 and 5. Coins are in denominations of 250, 100, 25, 10, 5 and 1 cent.</p>
Emergency Contact Numbers	<p><i><u>The local equivalent to the "911" emergency line in Suriname is 115.</u></i></p> <p><i>Suriname Airways/SLM : (597) 433111/433986</i> <i>Emergency/Police : 115</i> <i>Fire brigade : 110</i> <i>Medical Services : 148</i> <i>Helpdesk GSM : (597) 403636</i></p>