

Minutes of Corporate Social Responsibility (CSR) committee conference call held on Wednesday 15th October, 2014.

Meeting Called by	Julian Wilkins (Chair)
Attendees	Wendy McDonald Jonelle Jones Gervon Abraham Brown Bill Samuel Joseph Vydia Bhagan
Excused	
Date	15 th October 2014

1. Welcome

The meeting commenced at 3:35pm. The Chairman welcomed everyone to the Conference call. The minutes from the last meeting 10th August 2014 was approved.

2. Approval of the Agenda

The Agenda was approved with no changes.

3. Next steps for the best practice paper

The Chairman emphasized that the paper for the ‘Environmentally Sound Management of Mobile Handsets and Equipment’ was well received by the Board. He asked the committee to discuss the next steps after circulating the paper at the CANTO conference in the Bahamas. Joseph said the paper was well written and an excellent approach for any Operator to follow the recommended guidelines. He also questioned whether the increase of Broadband into the communities was also a CSR issue? Julian indicated that trying to increase the Broadband penetration rate is a corporate responsibility and could be another paper or project for the committee.

Gervon asked if the committee is going to embark on a different project or focus on the mobile handset paper – should we have a time limit? Julian indicated that the committee could do both ensuring the paper gets visibility to all stakeholders whilst at the same time working towards Broadband access for everyone. He emphasized that there is still some way to go with the paper. He also noted that at this time the committee should identify other projects.

4. Building the partnership with the Basel Convention regional centre

Jonelle mentioned that the paper should still be pushed through to CANTO operators at the organizational level. She said sensitization can be carried out by the following:

- a) Include a snapshot article in the Cancion on the committee giving the various components of the paper and indicating its availability on the CANTO website.
- b) Have workshop/s or online webinars to promote best practices.

- c) Expert presentation from persons who were part of the MPPI project.
- d) Expert presentation on International transboundary movement and collection guidelines.

Jonelle noted that the Basel Convention regional centre can invite members to attend the webinar or series of webinars to promote not just the paper but elaborate on the MPPI guidelines.

5. Other CSR projects

Jonelle indicated that an article on the main components of the CSR committee should be included in the upcoming Cancion magazine highlighting its mandate and guidelines.

- Action 1: Carmen to allocate space in the CANTO magazine for CSR article.
- Action 2: Chairman to include article on the main components of CSR committee in the Cancion magazine to be presented at the upcoming AGM in January. Deadline for article is 7th November.
- Action 3: Chairman to discuss with Tricia to place the CSR Best Practice paper on the CANTO website – general public area and promote to the membership.
- Action 4: Chairman to discuss with Tricia (marketing team) whether we can carry out a Webinar based on the paper.
- Action 5: Jonelle will investigate the structure of the webinar and aim possibly for 2015; should aim to capture the broader market.
- Action 6: Jonelle to circulate webinar document to the members of the committee in time for the next meeting

6. People with disabilities with limited access to telecom/ICTs.

The Chairman emphasized that he would like to focus on this topic; this may be a paper for the committee in the future. He stressed that he would like to discuss this topic at the next conference call as this was an area that has been really neglected. Vydia noted from an operators perspective there is a provision in the concession for universality. Regulators have not really focused on this. It covers the under privilege and persons who do not have regular access to ICT's.

7. Date of next meeting: Wednesday 5th November, 2014 3:30PM AST